

Request for Records Disposition Authority (See Instructions on reverse)		Leave Blank (NARA use only)	
To National Archives and Records Administration (NIR) 8601 Adelphi Road, College Park, MD 20740-6001		Job Number	NI-567-09-1
1 From (Agency or establishment) Immigration and Customs Enforcement (ICE)		Date Received	4/22/09
2 Major Subdivision Cyber Crimes Center (C3)		Notification to Agency In accordance with the provisions of 44 USC 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 Minor Subdivision			
4 Name of Person with whom to confer Joseph M Gerhart	5 Telephone (include area code) 202-732-6337	Date 11-9-09	Archivist of the United States <i>Adrienne Thomas</i>
6 Agency Certification I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
Signature of Agency Representative <i>Lee Shurt</i>		Title Chief, Records Management Branch	Date (mm/dd/yyyy) 04/20/2009
7 Item Number	8 Description of Item and Proposed disposition	9 GRS OR Superseded Job Citation	10 Action taken (NARA Use Only)
1.	See attached sheet(s) for National Child Victim Identification System (NCVIS) Note: *System Inputs covered by GRS 20		

U.S. Department of Homeland Security
Headquarters Systems Schedules

Immigration and Customs Enforcement (ICE)

National Child Victim Identification System (NCVIS)

NARA # NI-507-09-1

The National Child Victim Identification System (NCVIS) is a U S Immigration and Customs Enforcement (ICE) system that serves as a support tool for the Office of Investigations Cyber Crimes Center (C3)

NCVIS was developed on the basis of the 2002 U S Supreme Court case decision, Ashcroft vs Free Speech Coalition (535 U S 234), that found no violation of child exploitation laws when virtual images were used Based upon this ruling, it became necessary to distinguish between a real victim and a virtual victim NCVIS collects and maintains information to establish the existence of actual victims of child exploitation in order to assist in the prosecution of the perpetrators of these crimes, as well as assist law enforcement and the National Center for Missing and Exploited Children (NCMEC), with their missions to identify victims of child exploitation, in order to determine which victims have been identified, and which still need to be rescued

Input:

~~Photographic images in NCVIS are submitted by law enforcement officers who, in the course of their duties, encounter images of child exploitation, and submit their official information for inclusion in the system Images are also obtained from the National Center for Missing and Exploited Children (NCMEC), a non-governmental partner, through their Cyber Tipline~~

~~Outside agencies submit images via paper (scanned) and or disk, when requesting a image matching report~~

~~Disposition (Media Neutral):-~~ GRS 20, item 02a(4)

~~Temporary Destroy after the information has been converted to an electronic medium and verified, when no longer needed for legal or audit purposes or to support the reconstruction of, or serve as a backup to, the electronic records, or 60 days after NARA has been provided the notification required by 36 CFR 1228.31(b)(1)(i), whichever is later~~

Master File / Data:

NCVIS maintains digital images identifying actual victims of child sexual exploitation and the transmission of the digital images being circulated through electronic mediums, to include but not limited to, internet websites, email, ICQ (instant messaging homophone for the phrase " I seek you"), instant messenger, newsgroups, chat rooms, mIRC (Internet Relay Chat), etc

Disposition:

Temporary Delete/Destroy 99 years after initial entry into system, and only after verification that it is not part of any investigation, and no longer needed for business purposes

**U.S. Department of Homeland Security
Headquarters Systems Schedules**

Immigration and Customs Enforcement (ICE)

NI-567-09-1

Output:

NCVIS outputs "image matching reports" These reports are generated when case agents, and outside Agencies submit requests for verification that images of child exploitation obtained during their normal course of duties, are actual (not morphed or computer generated) images of children

The reports generated by the NCVIS are an investigative support document and contain actionable images of child exploitation The reports are provided to the requesting case agent for direct use in their criminal investigation The reports are not archived with the case file after the case is adjudicated as the contained images are considered contraband

Disposition (Media Neutral):

Temporary Destroy immediately after case has been adjudicated, and after verification that it is no longer needed for business purposes