

<b>Request for Records Disposition Authority</b> (See Instructions on reverse)		<b>Leave Blank (NARA use only)</b>	
To: National Archives and Records Administration (NARA) 8601 Adelphi Road, College Park, MD 20740-6001		Job Number <b>NI-567-09-5</b>	Date Received <b>9/15/09</b>
1. From: (Agency or establishment) Immigration and Customs Enforcement (ICE)	<b>Notification to Agency</b> In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.		
2. Major Subdivision Detention and Removal Operations			
3. Minor Subdivision			
4. Name of Person with whom to confer Joseph M. Gerhart	5. Telephone (include area code) 202-732-6337	Date <b>05 Feb 2010</b>	Archivist of the United States <b>[Signature]</b>
<b>6. Agency Certification</b> I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
Signature of Agency Representative <b>[Signature: Joseph Gerhart]</b>		Title Chief, Records Management Branch	Date (mm/dd/yyyy) <b>09/11/2009</b>
7. Item Number	8. Description of Item and Proposed disposition	9. GRS OR Superseded Job Citation	10. Action taken (NARA Use Only)
1.	See attached sheet(s) for:  <b>Alternative to Detentions Program (ATDP)</b>  <b>Note:</b> *System Inputs to be covered by <b>GRS 20</b>  *System Outputs to be covered by <b>GRS 20</b>		

**U.S. Department of Homeland Security  
Headquarters Systems Schedules**

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**Immigration and Customs Enforcement (ICE)**

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**Alternatives to Detention Program (ATDP)**

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The purpose of the Alternatives to Detention Program (ATDP) system is to meet the information requirements of personnel in the U.S Immigration and Customs Enforcement (ICE), Detention and Removal Operations (DRO) headquarters and regional offices related to alternatives to detention. ATDP automates many of the clerical control functions associated with the arrest, detention, and deportation of illegal aliens. The ATDP system serves the operational and management needs of Detention and Removal personnel in district and regional offices, service processing centers, and headquarters. The system provides management information concerning the status and/or disposition of individual cases, as well as statistical and summary data of cases by type, status, location, and other attributes.

The system serves as a centralized repository designed to enroll, track, and refer cases to the various alternatives to detention programs offered nationwide by DRO.

ATDP obtains all of its information from the Enhanced Supervision/Reporting (ESR) program, which requires DRO field officers to collect information to enroll alien participants into the program (ATDP).

ATDP also obtains information from the Intensive Supervision Appearance Program (ISAP). ISAP monitors illegal adult immigrants who are pending court or removal proceedings, and would otherwise be held in a secure facility.

The system also generates a variety of information to include post order supervision, asylum seekers, and notices to terminate participation and reasons for doing so. The system will analyze of a wide variety of participants and determine how well various programs are working to ensure that participants appear at immigration court and comply with court orders.

Additionally, ATDP is used to generate ad-hoc reports.

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**1. Alternatives to Detention Program (ATDP)**

**A. Master File/Data**

ATDP collects, maintains, and generates relevant information about aliens, currently in a detention facility, who will be allowed to live in a community under specific legal conditions and close supervision, while undergoing the deportation process.

Personally Identifiable Information (PII) is stored within the ATDP system, to include:

**Disposition:**

Temporary. Cutoff at end of calendar year alien is removed from the Alternatives to Detention program. Destroy 10 years after cutoff.

**U.S. Department of Homeland Security  
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**Immigration and Customs Enforcement (ICE)**

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- . Subject Alien Name
- . Country of Origin
- . Date of Birth
- . Biometric Information (height, weight, color of hair, color of eyes)
- . Alien Identification Number (A-number).