

Request for Records Disposition Authority (See Instructions on reverse)		Leave Blank (NARA use only)	
To National Archives and Records Administration (NIR) 8601 Adelphi Road, College Park, MD 20740-6001		Job Number	N1-567-10-14
1 From (Agency or establishment) U S Immigration and Customs Enforcement		Date Received	3/26/2010
2 Major Subdivision Office of Investigations		Notification to Agency In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 Minor Subdivision Cyber Crimes Center/Child Exploitation Section			
4 Name of Person with whom to confer Joseph M Gerhart	5 Telephone (include area code) (202) 732-6337	Date	13 Sept 2010
6 Agency Certification		Archivist of the United States <i>[Signature]</i>	
<p>I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p><input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested</p>			
Signature of Agency Representative <i>Joseph Gerhart</i>		Title Chief, Records Management Branch	Date (mm/dd/yyyy) 02/25/2010
7 Item Number	8 Description of Item and Proposed disposition	9 GRS OR Superseded Job Citation	10 Action taken (NARA Use Only)
1.	See attached sheets for ICE Child Exploitation Tracking System (ICECETS) Note: * System Inputs are covered by GRS 20, Item 2 * System Outputs are covered by GRS 20, Item 6		

**U.S. Department of Homeland Security
Headquarters Systems Schedules**

Immigration and Customs Enforcement (ICE)

ICE Child Exploitation Tracking System (ICE CETS)

The ICE-CETS database contains investigative information related to Internet-facilitated child sexual exploitation crimes, to include but not limited to the possession, distribution and manufacturing of child sexual exploitation images and videos (i.e. child pornography) and child sex tourism. The primary purpose of the system is to consolidate into a single database tips related to these crimes that ICE obtains from multiple sources, to track, link, and disambiguate the tips, prioritize them, and assign them to ICE Field Offices for investigation.

1. ICE Child Exploitation Tracking System (ICE CETS)

A. Master File/Data

(1) Subject and Investigation Data

• General Investigation Data

General information related to the investigation of an individual comprised of Investigation Name, Risk, Level, Status, Synopsis, Reporting Agency, Agency Case Number, Data Received, Reporting Officer, Number of Child Victims Identified, Number of Actionable Images, Number of Actionable Videos, Number of Images, Type of Offense (child sexual exploitation, luring, contact offense, child sex tourism)

• Suspect Personal Data

Last Name, Given Name, Access to Children, Booking Photo, Date of Birth, Place of Birth, Marital Status, Immigration Status, Mental Illnesses, Previous Offenses, Offender Management Actions, and Tattoos and Markings

• Suspect IP Address Data

Suspects IP Address, Captured Date/Time, MAC Address, and GUID (Globally Unique Identifier)

• Suspect Online Identity

Suspect Online Name, Identity type, ISP (Internet Service Provider), Network, and Source

• Suspect Online Resources

Disposition:

TEMPORARY Cutoff at the end of the calendar year data is received. Destroy 75 years after cutoff

**U.S. Department of Homeland Security
Headquarters Systems Schedules**

Immigration and Customs Enforcement (ICE)

Resource type, Domain name, and Hosting Company

C. Output

(1) Statistical Reports

ICE-CETS can also generate statistical reports based on information that is stored within its database. Statistical reports will typically contain information such as a tally on the number of tips (in the form of IP addresses, for example) received during a month, the number of subpoenas issued during a month, or the number of cases opened as a result of ICE-CETS referrals to the field.

Disposition (Media Neutral):

TEMPORARY Delete/destroy when determined to be no longer needed for agency business or operational purposes