

Request for Records Disposition Authority (See Instructions on reverse)		Leave Blank (NARA use only)	
To National Archives and Records Administration (NIR) 8601 Adelphi Road, College Park, MD 20740-6001		Job Number	NI-567-10-19
1 From (Agency or establishment) U S Immigration and Customs Enforcement (ICE)		Date Received	9/27/10
2 Major Subdivision Enforcement and Removal Operations (ERO)		<b>Notification to Agency</b> In accordance with the provisions of 44 USC 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 Minor Subdivision Case Management Unit/Travel Document Unit			
4 Name of Person with whom to confer Joseph M Gerhart	5 Telephone (include area code) (202) 732-6337	Date 14 DEC 10	Archivist of the United States <i>[Signature]</i>
<b>6 Agency Certification</b>  I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies.			
<input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
Signature of Agency Representative <i>Joseph M Gerhart</i>		Title Chief, Records Management Branch	Date (mm/dd/yyyy) 09/17/2010
7 Item Number	8 Description of Item and Proposed disposition	9 GRS OR Superseded Job Citation	10 Action taken (NARA Use Only)
1	See attached sheet(s) for  <b>Detention and Removal Information Management System (DRIMS)</b>		

**U.S. Department of Homeland Security  
Headquarters Systems Schedules**

**Immigration and Customs Enforcement (ICE)**

**Detention and Removal Information Management System (DRIMS)**

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The Detention and Removal Information Management System (DRIMS) stores and manages the U.S. Immigration and Customs Enforcement (ICE), Enforcement and Removal Operations (ERO) case management information related to (1) aliens who have final orders of removal for which a field office has requested assistance from the Headquarters Travel Document Unit (HQTDU) to obtain travel documents from foreign governments, (2) aliens who have been held in custody over 180 days and have been referred to the Headquarters Case Management Unit (HQCMU) for custody control, and (3) habeas corpus petitions in which a field office or United States Attorney's Office has requested assistance from ICE Headquarters, for cases in ICE custody under the removal period. It is used to document decision-making and operational analysis in an effort to expedite the process of detaining and deporting illegal aliens in a timely and proper manner.

In 2006, ERO began several modernization efforts that resulted in new system developments to improve case management and reporting, enhance data collection and analysis, and produce scalable and integrated technological solutions. Two systems, eTD (Electronic Travel Document) and EARM (ENFORCE Alien Removal Module), were deployed to provide integrated, real-time data that would essentially provide HQCMU and HQTDU with the necessary functionality, data elements and reporting capabilities to replace the need to use DRIMS. As a result of the deployment of these systems, ERO ceased to use DRIMS effective March 2008 and in October 2008, ERO Management made the decision that there was no longer an operational need to support the use of DRIMS, and that DRIMS had reached the end of its lifecycle. This system was taken offline in April 2009.

**1. Detention and Removal Information Management System (DRIMS)**

**A. Master File/Data**

**(1) Case Data**

The DRIMS Technical Team has archived the system's data including the system's log files onto permanent storage media (CDs). They have also generated an image of the DRIMS application server. These CDs have been delivered to the Office of the Chief Information Officer (OCIO) IT Project Manager, who will maintain this DRIMS data and destroy on or about April 14, 2012 (three years after system was retired). Copies of the CD's were also provided to the ERO Case Management Unit and Travel Document Unit Chiefs respectively for historical and reference purposes. DRIMS stores case information specifically on aliens in ICE custody with a final order of removal and data documenting the operational analysis regarding efforts to obtain a travel document and custodial

**Disposition:**

TEMPORARY System was taken out of production March 11, 2009. Destroy/Delete no earlier than April 14, 2012.

**U.S. Department of Homeland Security  
Headquarters Systems Schedules**

**Immigration and Customs Enforcement (ICE)**

decision outcome on the corresponding case. Specifically, the system maintains

- Post Order Custody Review (POCR) cases
- Final Order Decisions and Dates
- Travel Document Requests Information
- Habeas Corpus Petitions
- ERO Officer's Recommendations
- ERO Officer's Case Comments
- Subject (alien) Data: alien number, last name, first name, and nationality
- Standard and customized reports generated for staff management planning

**C. Output**

~~(1) Canned Reports~~

~~DRIMS outputs a variety of reports regarding the current status of case files, final order outcomes, deportation decisions, and case evaluation comments. A copy of all DRIMS canned reports has been printed and delivered to the ERO Case Management and Travel Document Unit Chiefs for historical and reference purposes. These reports are generated and used to manage workflow, support case management activities and report statistics and include:~~

~~Travel Document (TD) Reports~~

- ~~• TD Requests Received by Country within Date Range~~
- ~~• TD Requests~~
- ~~• TD Request by A-Number~~
- ~~• TD Request by Country~~
- ~~• Pending TD Requests by Country~~

**Disposition (Media Neutral):**

*GRS 20 Item 16*  
~~TEMPORARY—System was taken out of production March 11, 2009—Destroy/Delete no later than April 14, 2012~~

~~\*NOTE—GRS 20, Item 16 authorizes Federal agencies to destroy this type of record when the agency determines that it is no longer needed for administrative, legal, audit, or other operational purposes. ICE has determined, based upon business needs, these records can be destroyed/deleted three (3) years after the system has been taken offline.~~

**U.S. Department of Homeland Security  
Headquarters Systems Schedules**

**Immigration and Customs Enforcement (ICE)**

- ~~TD Cases Closed by Country~~
- ~~TD Requests Pending by Country within Date Range~~
- ~~TD Requests Closed by Country within Date Range~~
  
- ~~Case Management Reports~~
  - ~~HQPDU Custody Reviews (by Habeas)~~
  - ~~HQPDU Custody Reviews (by Docket Control Office)~~
  - ~~HQPDU Custody Reviews (by Section of Law)~~
  - ~~HQPDU Custody Reviews (by Case Officer)~~
  - ~~Monthly Report of POGR Cases Received~~
  - ~~Cases That May Require Follow up 241-13 Review~~
  - ~~Monthly Report of POGR Cases Received and Pending~~
  - ~~HQPDU Custody Reviews (by Decision)~~