

Request for Records Disposition Authority (See Instructions on reverse)		Leave Blank (NARA use only)	
To National Archives and Records Administration (NIR) 8601 Adelphi Road, College Park, MD 20740-6001		Job Number	11-567-11-5
1 From (Agency or establishment) U S Immigration and Customs Enforcement (USICE)		Date Received	10/29/10
2 Major Subdivision Enforcement and Removal Operations (ERO)		<b>Notification to Agency</b> In accordance with the provisions of 44 U.S.C. 3303a, the disposition request including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 Minor Subdivision 287(g) Program			
4 Name of Person with whom to confer Joseph M Gerhart	5 Telephone (include area code) (202) 732-6337	Date	Archivist of the United States 29 NOV 11 2010 [Signature]
<b>6 Agency Certification</b> I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
Signature of Agency Representative Joseph M Gerhart		Title Chief, Records Management Branch	Date (mm/dd/yyyy) 10/5/2010
Item Number	8 Description of Item and Proposed disposition	9 GRS OR Superseded Job Citation	10 Action taken (NARA Use Only)
1	<p>U S Immigration and Customs Enforcement (ICE), Enforcement and Removal Operations (ERO) supports ICE's role in developing seamless partnerships with state and local agencies to create a more secure environment. Within ERO is the 287(g) Program. The 287(g) program, one of ICE's top partnership initiatives, allows a state and local law enforcement entity to enter into a partnership with ICE, under a joint Memorandum of Agreement (MOA), in order to receive delegated authority for immigration enforcement within their jurisdictions.</p> <p><b>Correspondence (ESS Tracking)</b> Local law enforcement correspondence to ICE regarding the 287(g) program and ICE responses. Each piece of correspondence is assigned a tracking number that has an "ESS" prefix.</p> <p><b>Disposition:</b> TEMPORARY Cutoff at end of calendar year of last correspondence between law enforcement agency (LEA) and ICE. Destroy/delete three (3) years after cutoff.</p>		
2	<p><del><b>Database Development Records</b> Documents related to the development of the 287(g) Program database. This material includes data used to populate the database, a Master Training Class roster which is a list of 287(g) trainees up through May 2008, and other material which serves as developmental material.</del></p>		

**U.S. Department of Homeland Security  
Headquarters Systems Schedules**

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**Immigration and Customs Enforcement (ICE)**

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**N1-567-11-05**

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**287(g) Program Database**

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U S Immigration and Customs Enforcement (ICE), Enforcement and Removal Operations (ERO) maintains a database for the 287(g) Program, under which ICE delegates Federal immigration enforcement authorities to state and local law enforcement agencies. The database is used to track the progress of delegation agreements between ICE and state and local law enforcement agencies and the vetting and training of individual state and local law enforcement officers who are candidates for 287(g) authority.

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**1. 287(g) Program Database**

**A. Master File/Data**

**( 1 ) ICE Enforcement and Removal Operations - Law Enforcement Agency 287(g) Partnership**

The database directly supports ICE's need to operate the 287(g) Program, specifically to negotiate and track agreements with LEA's to participate in the program, to track the results of 287(g) agreements in the form of arrests made, and to identify, train, vet, and delegate authority to 287(g) officers. More specifically, data maintained in the system includes

- Enforcement and Removal Operations - Law Enforcement Agency Agreements  
Agreements with state and local law enforcement agencies to delegate to the agencies' law enforcement officers the authority to enforce certain Federal immigration laws. The database tracks the progress of written agreements between ICE and state and local LEA's via arrest statistics extracted from the Enforcement Integrated Database (EID) via the ICE Integrated Decision Support System (IIDS) for the LEA's, and the number of criminal aliens identified and removed as a result of the 287(g) Program
  
- Nominated State and Local Law Enforcement Officers Vetting,

**Disposition:**

a Law Enforcement Agency Agreements  
TEMPORARY. Cutoff at the end of the calendar year agreement expires. Destroy/delete five (5) years after cutoff

b Nominated State and Local Law Enforcement Officers Vetting, Status, and Training Data  
TEMPORARY. Cutoff at the end of the calendar year officer's status is changed to "inactive". Destroy/delete five (5) years after cutoff

**U.S. Department of Homeland Security  
Headquarters Systems Schedules**

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**Immigration and Customs Enforcement (ICE)**

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**Status and Training Data**

Once 287(g) authority is granted to a state or local law enforcement agency, the database tracks the vetting and training of individual state and local law enforcement officers who are candidates for 287(g) authority. This includes current and former 287(g) officers, and pending and unsuccessful candidates for 287(g) status. The database maintains the following type of data for each candidate:

- Name
- Official contact information (including state/local badge number; ICE-issued credential badge number)
- Biographical and identifying information (including SSN, and date of birth)
- Positive/Negative criminal history
- Vetting process outcome
- Pass/Fail 287(g) training

• **Training (Class Rosters)**

Class rosters are maintained to track state and local law enforcement officers enrolled in each training session.

**B. Input (Media Neutral)**

**( 1 ) Vetting Material**

Once a Law Enforcement Agency (LEA) nominates a law enforcement officer as a candidate to receive 287(g) authority, the candidate must complete and submit to ICE several documents in order for them to be vetted for suitability:

- Standard Form 85P (SF-85P), "Questionnaire for Public Trust Positions"

This is a Federal background check form which provides extensive biographic, educational, employment, criminal and civil action, and mental health information on candidates.

**Disposition**

**FILING INSTRUCTION** ~~Hard copy of all vetting material submitted by candidate is turned over to ICE Office of Professional Responsibility (OPR), Personnel Security Unit (PSU) to perform background investigation. Upon completion of the investigation, vetting material is placed in OPR/PSU clearance file and will be dispositioned in accordance with the approved disposition authority for that file.~~

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- ICE Form 70-009, "287(g) Candidate Questionnaire"  
ICE determined that there was a need for additional information about the candidate background not captured in the SF-85P for proper vetting. The information provided on ICE Form 70-009 pertains to identifying any disciplinary actions, affiliations with bargaining units, abuse of alcohol, spouses, etc. that would endanger or prevent the officer from effectively performing their 287(g) officer duties.

- FD-258, "Fingerprint Card"  
Standard card used by Federal agencies for non-criminal fingerprint collections in order to submit to the Federal Bureau of Investigations (FBI) as a part of background investigations for employment and security clearances.

**C. Output**

**(1) Reports**

The database produces basic reports that show the performance of specific LEA's (but not specific officers) via various statistical data. The database also produces reports on the status of requests for 287(g) authority and the status of 287(g) agreements.

**Disposition:** GRS 20 Item 16  
~~TEMPORARY. Cutoff at the end of the calendar year report is generated. Destroy/delete five (5) years after cutoff.\*~~

~~\*NOTE: GRS 20, Item 16 authorizes Federal agencies to destroy this type of record when the agency determines that it is no longer needed for administrative, legal, audit, or other operational purposes. ICE has determined, based upon business needs, these records can be dispositioned five (5) years after their creation.~~