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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0568-2015-0007

Request for Records Disposition Authority

Records Schedule Number DAA-0568-2015-0007
Schedule Status Returned Without Action

Agency or Establishment Bureau of Customs and Border Protection
Record Group / Scheduling Group Records of the Bureau of Customs and Border Protection
Records Schedule applies to Agency-wide
Schedule Subject Office of Field Operations Inspection Records - Customs Declaration
Internal agency concurrences will be provided Yes

Background Information The declaration is listed in the U.S. Customs Records Schedules - N1-36-86-1, and in 2003 in was updated using the DHS N1-563-03-3. We are requesting to update the disposition.

Item Count

| Number of Total Disposition Items | Number of Permanent Disposition Items | Number of Temporary Disposition Items | Number of Withdrawn Disposition Items |
|-----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| 0 | 0 | 0 | 1 |

GAO Approval

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Records Schedule: **DAA-0568-2015-0007**

Outline of Records Schedule Items for DAA-0568-2015-0007

| Sequence Number | |
|-----------------|--|
| 1 | Customs Declaration 6059B |
| 1.1 | N1-036-97-1 Customs Declaration 6059B Disposition Authority Number: DAA-0568-2015-0007-0001 |

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Records Schedule. **DAA-0568-2015-0007**

Records Schedule Items

| Sequence Number | |
|-----------------|--|
| 1 | <p>Customs Declaration 6059B</p> <p>We are requesting change in the disposition as a result of a series of historical events and use. It has also been coordinated with OFO Admissibility and Passenger Programs, Traveler Policies Division.</p> |
| 1.1 | <p>N1-036-97-1 Customs Declaration 6059B</p> <p>Disposition Authority Number DAA-0568-2015-0007-0001</p> <p>All persons entering the United States are required to declare to the CBP Officer at the port of first arrival in the U.S. The Customs declaration is used as a standard method to determine the identity, nationality, and residence of all persons arriving in the U.S. by airplane and ship. The declaration enable CBP's enforcement of various prohibited and restricted importation laws relating to agricultural products, endangered sources and the currency reporting laws. It also allows CBP to be selective in the inspection process. Free declarations refers to those that resulted in no duty collection, seizures, etc. Dutiable declarations may be the center of an investigation or subject to legal actions as a result of a seizure, false declaration, duty collection, etc.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? No</p> <p>GRS or Superseded Authority Citation N1-36-86-1 N1-563-03-3</p> <p>Disposition Instruction</p> <p>Transfer to Inactive Storage Dutiable Declarations - Storage at FRC is authorized after 1 year on site.</p> <p>Retention Period Free Declaration: Destroy when 3 months old. Dutiable Declaration: Destroy when 3 years old.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p> |

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

| Date | Action | By | Title | Organization |
|------------|-----------------------|-----------------|---------------------|---|
| 02/08/2016 | Certify | Raymond Marbury | Program Manager | US Customs and Border Protection - Office of Administration |
| 07/12/2016 | Return Without Action | Lloyd Beers | Appraisal Archivist | National Archives and Records Administration - ACNR Records Management Services |

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