

## Request for Records Disposition Authority

Records Schedule Number DAA-0568-2019-0002

Schedule Status Approved

Agency or Establishment Bureau of Customs and Border Protection

Record Group / Scheduling Group Records of the Bureau of Customs and Border Protection

Records Schedule applies to Agency-wide

Schedule Subject U.S. Citizen Encounter Photos

Internal agency concurrences will be provided Yes

### Background Information

The U.S. Department of Homeland Security (DHS), U.S. Customs and Border Protection (CBP) is Congressionally mandated to deploy a biometric entry/exit system to record arrivals and departures to and from the United States. The Traveler Verification Service (TVS) supports comprehensive biometric entry and exit procedures through identify verification in the air, land, and sea environments. Regardless of the method of entry or exit, e.g., pedestrian, vehicle, cruise ship, vessel, or airplane, the TVS conducts the back end biometric matching and provides a result to different CBP systems depending on the environment. For all biometric matching deployments, the TVS relies on irreversible biometric templates generated from pre-existing photographs that CBP already maintains. These images may include photographs captured by CBP during previous entry inspection, photographs from U.S. passports and U.S. visas, and photographs from other DHS encounters. CBP builds "galleries" of photographs based on where and when a traveler will enter or exit. If CBP has access to advance passenger manifest information, CBP builds galleries of photographs based on upcoming flight or vessel arrivals or departures. If CBP does not have access to advance passenger information, such as for pedestrians or privately-owned vehicles at land ports of entry, CBP builds galleries using photographs of frequent or recent crossers for that specific port of entry. CBP collects photographs of the arriving or departing traveler via several different iterations, depending on the local port of entry. When the traveler presents him or herself for entry, or for exit, the traveler encounters a photo-capture device that communicates with CBP's cloud-based TVS facial matching service via a secure, encrypted connection. In order to verify the identity of the traveler, the live images are converted into biometric templates and are matched against staged photo templates and their respective galleries.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	0	2	0

GAO Approval

0001, 0002

## Outline of Records Schedule Items for DAA-0568-2019-0002

Sequence Number	
1	U.S. Citizen Encounter Photos
1.1	Departure Photos Disposition Authority Number: DAA-0568-2019-0002-0001
1.2	Arrival Photos Disposition Authority Number: DAA-0568-2019-0002-0002

## Records Schedule Items

Sequence Number	
1	<b>U.S. Citizen Encounter Photos</b> U.S. Citizen Encounter Photos in the TVS matching service.
1.1	<b>Departure Photos</b> Disposition Authority Number <b>DAA-0568-2019-0002-0001</b> <b>U.S. Citizen Encounter Match Photos</b> collected from travelers departing from the United States by air, sea, or land. Final Disposition <b>Temporary</b> Item Status <b>Active</b> Is this item media neutral? <b>No</b> Explanation of limitation <b>Digital only.</b> Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? <b>Yes</b> Do any of the records covered by this item exist as structured electronic data? <b>No</b> <b>Disposition Instruction</b> Cutoff Instruction <b>Cut off upon confirmation of U.S. citizenship.</b> Retention Period <b>Destroy immediately following cutoff, but no later than 12 hours only under specific circumstances. If there is a system or network issue, photos will reside in an inaccessible queue for up to 12 hours and will be processed once the system and/or network connectivity is re-established and proper dispositioning (confirmation of U.S. citizenship) can occur.</b>
1.2	<b>Arrival Photos</b> Disposition Authority Number <b>DAA-0568-2019-0002-0002</b> <b>U.S. Citizen Encounter Match Photos</b> collected from travelers arriving in the United States by air, sea, or land.

Final Disposition	Temporary
Item Status	Active
Is this item media neutral?	No
Explanation of limitation	Digital only.
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
Do any of the records covered by this item exist as structured electronic data?	No
<b>Disposition Instruction</b>	
Cutoff Instruction	Cut off upon confirmation of U.S. citizenship.
Retention Period	Destroy immediately after cutoff
<b>Additional Information</b>	
GAO Approval	Required and Received

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
10/30/2018	Certify	Raymond Marbury	Program Manager	US Customs and Border Protection - Office of Administration
11/14/2018	Return for Revision	Ashby Crowder	Archives Specialist	National Archives and Records Administration - ACRA
05/20/2020	Submit For Certification	Kelsey Hall	Records Manager	Office of Information and Technology - Transformation and Support Management Division
05/22/2020	Return to Submitter	Dawn Watts	CBP Chief Records Officer CRO	Customs and Border Protection - Customs and Border Protection
12/07/2020	Submit For Certification	Kelsey Hall	Records Manager	Office of Information and Technology - Transformation and Support Management Division
12/09/2020	Certify	Dawn Watts	CBP Chief Records Officer CRO	Customs and Border Protection - Customs and Border Protection
03/16/2021	Submit for Concurrence	Rania Mahmoud	Appraisal Archivist	National Archives and Records Administration - Records Management Services
03/24/2021	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/25/2021	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration

03/29/2021	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist
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