

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0568-2022-0002

Status: APPROVED
Date Approved: 07/12/2023

General Information

Agency or Establishment	U.S. Customs and Border Protection
Record/Scheduling Group	0568 - Records of the Bureau of Customs and Border Protection
Records Schedule Applies to	Agency Subdivision
Major Subdivision	Office of Professional Responsibility
Schedule Subject	Law Enforcement Officers Safety Act (LEOSA) Records
Additional Schedule Information	Qualified retiring, retired, and separating law enforcement officers from CBP and its predecessor agencies may request a photographic identification card in order to meet the LEOSA identification requirement in accordance with 18 U.S.C § 926C, "Carrying of Concealed Firearms by Qualified Retired Law Enforcement Officers"; DHS Directive 257-01, Law Enforcement Officers Safety Act, December 22, 2017; and DHS Instruction 257-01-001, The Law Enforcement Officers Safety Act Instruction, January 18, 2018. The Office of Professional Responsibility conducts an investigation and review of provided documentation to ensure the applicant meets all required eligibility criteria.
Is there a classified version of this form?	No
Is consultation and coordination with Tribal Governments required?	No- The records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0568-2022-0002

Item #	Title	Disposition
0001	LEOSA Application Records	Temporary

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Records Schedule Number: DAA-0568-2022-0002

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Records Schedule Items

DAA-0568-2022-0002-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	LEOSA Application Records	
Item Description	A qualified retired law enforcement officer requesting a LEOSA card completes the Law Enforcement Officers Safety Act (LEOSA) Application Form, to include the required supporting documents.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Cutoff Instructions	Other: Cut off after eligibility determination has been made and/or appeal process has been closed.	
Retention Period	Destroy 70 year(s) after cutoff	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?	No	
GAO Approval Required	No	

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Signatory Information

Action	User	Date
Accept	Data Migration	06/08/2022
Approve	Colleen Shogan	07/12/2023