

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-568-077</i>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>August 14, 2007</i>	
1. FROM (Agency or establishment) Department of Homeland Security (DHS)		NOTIFICATION TO AGENCY	
		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked disposition not approved or withdrawn in column 10.	
2. MAJOR SUBDIVISION U. S. Customs and Border Protection (CBP)			
3. MINOR SUBDIVISION Office of Information & Technology/Office of Field Ops.			
4. NAME OF PERSON WITH WHOM TO CONFER Fiorella Michelucci	2. TELEPHONE NUMBER (202) 344-2564	DATE <i>4/12/00</i>	ARCHIVIST OF THE UNITED STATES <i>Ma Wanda</i>
5. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>4</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required <input type="checkbox"/> is attached; <input checked="" type="checkbox"/> or <input type="checkbox"/> has been requested.			
DATE <i>8/9/07</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Amie L. King</i>		TITLE <i>Records Officer</i>
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR UPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	SEE ATTACHED SHEET(S) Passenger Name Record (PNR) is specifically for flights to and from the U.S. and European Union (EU PNR). PNR information is defined as information collected and containing in the air carrier s automated reservation/departure control systems (reservation systems), that describes the traveler s identity and travel itinerary and that of other traveler s included under the same reservation record. PNR data is stored in CBP s Automated Targeting System-Passenger (ATS-P). <u>Data Retention:</u> EU PNR data will remain in an analytical active database for a period of seven years. After seven years, the data is moved to a dormant, non-operational status. Data in dormant status will be retained for eight years and may be accessed only with approval from a senior DHS official designated by the Secretary of Homeland Security. Data related to a specific case or investigation may be retained in an active database until the case or investigation is archived.		

See 4/13/08 copies sent to agency & NR

Passenger Name Record (PNR)

1. **Master Data Files.**

Disposition: TEMPORARY. Cut off data after passenger flight is concluded. Move data to dormant, non-operational status 7 years after cutoff. Delete data 15 years after cutoff.

2. ~~System Documentation.~~

Disposition: TEMPORARY. Media neutral. ~~Destroy or overwrite/delete when superseded or becomes obsolete.~~

*Covered by GRS 20
Item 11-A*

~~3. Outputs.~~

~~a. Substantial Data Reports~~

Note: This is a filing instruction.

~~Disposition: TEMPORARY. Media neutral. File to appropriate recordkeeping system. Filed to recordkeeping system approved disposition instructions will apply.~~

~~b. Non-Substantial Data Reports~~

*Covered by GRS 20
Item 4, 5, 6, 7, and 12.*

~~Disposition: TEMPORARY. Media Neutral. Destroy or delete within 180 days of creation.~~