

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOE MBER <i>NI-568-09-6</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>9/30/09</i>	
1 FROM (Agency or establishment) U S Customs and Border Protection		NOTIFICATION TO AGENCY	
		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Office of Information and Technology			
3 MINOR SUBDIVISION Border Enforcement Management Systems			
4 NAME OF PERSON WITH WHOM TO CONFER Avis King	2 TELEPHONE NUMBER 202 344-2027	DATE <i>04 Feb 11</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
5 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>9/29/09</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>		TITLE CBP Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR UPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	SEE ATTACHED SHEET(S) Firearms, Armor and Credentials Tracking System (FACTS) Note Inputs and outputs are covered by GRS 20		

Department of Homeland Security (DHS) U.S. Customs and Border Protection (CBP)

Firearms, Armor and Credentials Tracking System (FACTS)

Firearms, Armor and Credentials Tracking system to serve as an asset management system to track the lifecycle of firearms, armor, credentials and related asset (such as ammunition, batons, etc) It also centralized the management of CBP and ICE firearm qualification functions

These items can be dispositioned by destruction, returned to vendor and replaced, excessed through GSA donated through state and local surplus with GSA or transferred to another federal agency Items that are lost or stolen are not categorized as destroyed

The following data elements are included

- 1 serial number of firearm, armor, and other law enforcement equipment
- 2 name of employee
- 3 last four digits of social security number
- 4 computer hash id
- 5 certifications and qualification scores
- 6 qualification roster of all officers issued firearms
- 7 all transaction in the life cycle to include issuance, repairs, losses and disposal

Disposition **TEMPORARY.**

①

Records on Dispositioned Firearms

Cut off at the end of the fiscal year in which firearm is destroyed Destroy/Delete the record in 10 years

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Records on Lost/Stolen Firearms including associated case files

Cut off at the end of the fiscal year in which the firearm is recovered Destroy/Delete record in 20 years