

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
U.S. Department of Housing & Urban Development

2. MAJOR SUBDIVISION

Office of Housing

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE

Alfred R. Hansell (HOAM)

(202) 708-1470

LEAVE BLANK (NARA use only)

JOB NUMBER

N1-31-98-1

DATE RECEIVED

3-8-93

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE

3-15-93

ARCHIVIST OF THE UNITED STATES

Audrey Huskamp Peterson

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,



is not required;



is attached; or



has been requested.

DATE

03/03/93

SIGNATURE OF AGENCY REPRESENTATIVE

Johnny Hodge
Johnny Hodge

TITLE

Department Records Officer

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARA USE ONLY)

1

FEDERAL HOUSING ADMINISTRATION
Records of the Office of the Commissioner,
1935-1954

Speech Files, 1935-1954. 4 cubic feet.
Arranged chronologically by day, month,
and year. WNRC Accession Number 55-A191,
Boxes 29-32.

Record copy of speeches given by Commissioners
to national professional organizations
regarding housing legislation, programs
and policy of the Federal Housing
Administration (FHA), and other housing
issues.

Disposition: PERMANENT. Transfer
~~immediately~~ to the National Archives ~~upon~~
~~approval of this schedule~~ in November, 1995.*

John J. Raley
Office of the General Counsel

Alfred R. Hansell
Office of Housing

Julia V. Clark
Office of the Inspector
General

Copies sent to agency N1-W, NNT 3/29/93

* Per Request of NNTA to facilitate coordination with the move to Archives II.
R 4/9/93

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
2	<p><u>Memorandums, 1945-1954.</u> 1 cubic foot. Arranged alphabetically by name of Correspondent. WNRC Accession Number 55-A191, Box 41.</p> <p>Interoffice memorandums between Division Heads concerning various policy issues and the specific activities of FHA divisions.</p> <p><u>Disposition.</u> PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.</p> <p>This disposition authority also covers box 42, which cannot be presently located.</p>		
3	<p><u>Subject Files, 1939-1944.</u> 1 cubic foot. Arranged by Subject. WNRC Accession Number 55-A191, Box 43.</p> <p>Records relating to housing legislation and the development of FHA policy. Includes correspondence, memorandums, legislation drafts, documentary history of legislation and telegrams.</p> <p><u>Disposition.</u> PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.</p> <p>Records already appraised as disposable under the General Records Schedule, as well as duplicate, unidentifiable, unrelated and non-archival material, may be destroyed during archival processing without further notification.</p>		