

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-196-99-1	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED 10-19-99	
1. FROM (Agency or establishment) Department of Housing & Urban Development		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Public Housing Administration			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Brenda Smoot	5. TELEPHONE 202-708-1891 x 7291	DATE 2-2-0	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 9-3-99	SIGNATURE OF AGENCY REPRESENTATIVE <i>Brenda B. Smoot</i>	TITLE Acting Dept. Records Officer	
7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Record Group 196 WNRC Project: Records of the Public Housing Administration This schedule provides for the disposition of WNRC Accession Nos.: 196-69B-3873, Box 3 Partial; 196-69A-5201, Boxes 1-2; 196-72A-7522, Boxes 1-3; and 196-69A-6497, Boxes 1-8. SEE SCHEDULE ATTACHMENT	<i>Fatima O. Nash</i> Office of the General Counsel <i>Mary Widem</i> Office of the Inspector General <i>Michael B. Chance</i> Office of Public & Indian Housing	9/29/99

cc: Agency, DWMB, DWCT, DWMW

SF-115 Attachment
Job No. N1-196-99-1

Department of Housing and Urban Development (HUD)
Public Housing Administration (PHA)

1. **Accession No. 196-69B-3873, Box 3 Partial (less than a cubic foot).** (Location: 10/17:20-6-3) Housing and Home Finance Agency, Organization and Management Branch; Number Regional Circulars, 1960-1968--contains the Index and the record copy of numbered circulars distributed to the regions. Arranged in numerical serial order.

Disposition: **Permanent.** Transfer immediately to the National Archives upon approval of this schedule.

Justification: The Public Housing Administration Numbered Regional Circulars document agency policy in regards to how its regional facilities are to carry out their programs. These Circulars cover the time period when the Housing and Home Finance Agency was abolished and the Department of Housing and Urban Development absorbed the PHA program.

2. **Accession No. 196-69A-5201, Boxes 1-2 (2 cubic feet).** (Location: 3/40:26-1-5) Housing Assistance Administration, PHA, Production Division; Presidential Lists Files, 1938-1954--Contains original contracts endorsed with Presidential signatures (FDRoosevelt, Truman and Eisenhower) authorizing the transfer of monies for emergency housing construction for military impacted areas; also contains correspondence from the heads of military agencies describing various housing markets to demonstrate the acute housing shortage. Arranged in chronological order.

Disposition: **Permanent.** Transfer immediately to the National Archives upon approval of this schedule.

Justification: These records document the authorized transfer of funds to meet the emergency housing needs of various localities within the United States as a result of increased military growth stemming from World War II, the Korean Conflict and the Cold War, in general. The correspondence contains original letters to the White House describing the inadequacy of housing in the area of growing military installations or planned new installations, thus capturing the housing status of these areas historically, as well as capturing the decision making process. The correspondence also includes Presidential authorization letters and financial allocation tables with the authentic presidential signatures.

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3. **Accession No. 196-72A-7522, Boxes 1-3 (3 cubic feet).** (Location: 10/32:34-5-1) PHA, Housing Management, Office of Property Disposition; Atomic Energy Commission (AEC)-Community Disposal Program Records for Oak Ridge, Tennessee, 1956-1968---Contains files, in connection with the Atomic Energy Commission, for varying aspects of property liquidation in Oak Ridge, Tennessee, including Sales advertisements; special warranty deeds; correspondence-incoming and copies of outgoing to and from the Oak Ridge Community and the AEC; memos; legal opinions and interpretations; publications; appraisal manuals and studies. Arranged in chronological order.

Disposition: **Permanent.** Transfer immediately to the National Archives upon approval of this schedule.

Justification: Serves as an example from beginning to end of a community property disposal project; documents how the PHA works with other Federal agencies, i.e., the AEC, in housing matters considered of national importance; and has historical significance in documenting the interactions of this program with the community of Oak Ridge.

4. **Accession No. 196-69A-6497, Boxes 1-8 (8 cubic feet).** (Location: 10/4:28-3-3) PHA, Statistics Branch; Subject Files, 1943-1959---contains subject files of background and developmental materials for statistical summaries, reports and studies; includes copies of cover memos and memos from the regions submitting data for statistical compilation.

Disposition: **Temporary.** Destroy immediately upon approval of this schedule.

Justification: These are the Working Papers for the development of the statistical reports created by the Statistics Branch. These materials are facilitative in nature and do not have enduring informational or programmatic value.