

Run NCR 50A79M4

REQUEST FOR REC (See Ins) SITATION AUTHORITY (reverse)

LEAVE BLANK

JOB NO

NC1-196-80-1

DATE RECEIVED

10-5-79

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

4-21-81 Date

Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT) Department of Housing and Urban Development

2 MAJOR SUBDIVISION Assistant Secretary for Housing-Federal Housing Commissioner

3 MINOR SUBDIVISION Deputy Assistant Secretary for Assisted Housing

4 NAME OF PERSON WITH WHOM TO CONFER

Carol L. Hutzell

5 TEL EXT

755-5200

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

[X] A Request for immediate disposal.

[ ] B Request for disposal after a specified period of time or request for permanent retention.

C DATE 4/4/81 D SIGNATURE OF AGENCY REPRESENTATIVE [Signature] E TITLE Departmental Records Management Office

Table with 4 columns: 7 ITEM NO, 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods), 9. SAMPLE OR JOB NO, 10. ACTION TAKEN. Row 1: Project docket file, consisting of correspondence and documents relating to the Rural Housing Program (low-rent). Includes organizational transcripts, cooperation agreements, requisitions for funds, applications for financial assistance, loan and annual contributions contracts, development programs, temporary financing contracts, specifications, plans, bid documents, audit reports, and related correspondence. 1939-1957. Accession Nos. 57-A238, 62-A-636. Cubic Feet 46, 72, 118 Total.

All changes made w/ approval of C. Hutzell, 4/13/81 RWC.

2. David Krooth's File. 1939-44. (part of Box 1, 196/62A636) destroy immediately.

PERMANENT. Offer to National Archives immediately. (These records were withdrawn from WNRC accession by R. Coren on 4/14/81.)

Closed Out: 5-88-K.T.D. Copy to Agency, NCR, NNA & NNF

Request for Records Disposition Authority - Continuation		JOB NO NC1-196-80-1	PAGE OF 1A
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1 (con't)	b. All other Rural Housing Program records.  WNRC accessions 196-57A238 (boxes 1-46) 196-62A636 (boxes 1-72)  Destroy immediately.		

## Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF  
2 OF 3

7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10. ACTION TAKEN																						
	<p>B. <u>Discontinued record series.</u> The following items cover record series which relate to the Low-Rent Public Housing program but which are no longer being created.</p>																								
2	<p>Personnel and Organizational listings file, consisting of machine run listings compiled for the final month of each quarter by the defunct Statistics Branch. 1957-1967</p> <table border="0"> <tr> <td><u>Accession No.</u></td> <td><u>Cubic Feet</u></td> </tr> <tr> <td>69-A-165</td> <td>7 Total</td> </tr> </table> <p>Destroy immediately.</p>	<u>Accession No.</u>	<u>Cubic Feet</u>	69-A-165	7 Total																				
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3	<p>Occupancy machine runs and work tables file. Consists of periodic and one-time reports, summaries, tabulations, and publications compiled from copies of PHA reports such as 1227S, 1235, and 1245 which provide data on families moving into low-rent housing, reexamination of those families, and related occupancy matters. Accession 72-A-2896 also contains subject correspondence of the defunct Program Statistics Division. 1939-1970.</p> <table border="0"> <tr> <td><u>Accession Nos.</u></td> <td><u>Cubic Feet</u></td> <td></td> </tr> <tr> <td>B. 65-A-848</td> <td>3</td> <td>— Destroy</td> </tr> <tr> <td>A. 69-A-2175</td> <td>9</td> <td rowspan="2">} — PERMANENT.</td> </tr> <tr> <td>A. 71-A-2713</td> <td>37</td> </tr> <tr> <td>B. 72-A-1654</td> <td>8</td> <td rowspan="2">} — Destroy.</td> </tr> <tr> <td>B. 72-A-2896</td> <td>13</td> </tr> <tr> <td>A. 72-A-6866</td> <td>19</td> <td>— PERMANENT.</td> </tr> <tr> <td></td> <td>89</td> <td>Total</td> </tr> </table> <p>A. PERMANENT. Offer to National Archives immediately.</p> <p>B. Destroy immediately.</p>	<u>Accession Nos.</u>	<u>Cubic Feet</u>		B. 65-A-848	3	— Destroy	A. 69-A-2175	9	} — PERMANENT.	A. 71-A-2713	37	B. 72-A-1654	8	} — Destroy.	B. 72-A-2896	13	A. 72-A-6866	19	— PERMANENT.		89	Total		
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4	<p><del>IBM punch cards containing data required for machine tabulation of information needed in the preparation of reports, tables and listings for the Central Office and the Field Offices. The cards contain data on occupancy, personnel, annual contributions, and management operating receipts and expenditures. 1948-1964</del></p>																								