

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER N1-207-08-1	
1 FROM (Agency or establishment) U.S. Dept. of Housing and Urban Development		Date Received	
2 MAJOR SUB DIVISION Federal National Mortgage Association (FNMA)		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER Carmelita F. Bridges	5 TELEPHONE 202.402.7374	DATE <i>10/10/10</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
<p>6 AGENCY CERTIFICATION</p> <p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>5</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p><input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested</p>			
DATE <i>4/6/10</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Carmelita F. Bridges</i>		TITLE Departmental Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	See attached sheets		

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA)

Request for Records Disposition Authority

This schedule covers records of the Federal National Mortgage Association (FNMA, or Fannie Mae) that are located in WNRC and are currently unscheduled.

1. FNMA Insured Mortgages Correspondence Files. 1935-1950. 2 feet.

Correspondence between field offices, the Washington office, and loan servicers on the subject of FHA insured mortgages. Files were originally part of a Central File. Files are arranged by location of field office.

WNRC Accession #294-57-E-0326, Box 39

WNRC Accession #294-57-F-0326, Box 40

Disposition PERMANENT. Transfer to the National Archives upon approval of this schedule

2. FNMA Secondary Mortgage Correspondence Files. 1938-1954. 7 feet.

Correspondence between field offices and the Washington office, largely on the subject of the aggregation of original mortgages for sale on the secondary market. Files are arranged by location of field office, and then in reverse chronological order

WNRC Accession #294-57-B-0326, Boxes 41-47.

Disposition. TEMPORARY. Destroy upon approval of this schedule.

3. Power of Attorney Correspondence Files. 1938-1950. 3 feet.

Correspondence appointing, registering, and revoking the status of Power of Attorney on employees assigned to field offices of FNMA. Includes notarized documents. Files are arranged alphabetically by city of field office, and then in reverse chronological order.

WNRC Accession #294-57-C-0326, Boxes 48-50.

Disposition TEMPORARY. Destroy upon approval of this schedule.

4. Attorneys' Agreements Files. 1938-1950. 1 foot.

Correspondence between the Washington office and non-federal attorneys who were hired to represent FNMA in foreclosure proceedings. Files generally include Appointment Letters, Attorney Agreements, and acceptance letters. Files are arranged alphabetically by state, and then alphabetically by attorney's last name

WNRC Accession #294-57-D-0326, Box 51.

Disposition: TEMPORARY. Destroy upon approval of this schedule.

5. Office of the Controller - Budget Files. 1952-1958. 4 feet.

Correspondence, calendars, budget estimates, summaries, background information for budget requests, lists of personnel, and other budget-related records. Files are arranged alphabetically by city of field office.

WNRC Accession #294-61-A-0114, Boxes 8-11.

Disposition: TEMPORARY Destroy upon approval of this schedule.

6. Ledgers, Registers and Vouchers. 1951-1971. Approx. 25 feet.

General and subsidiary ledgers and registers, and vouchers Ledgers are usually not boxed; they are tied in bundles of two or three items per bundle Materials do not appear to be arranged in any discernable way, and are not accompanied by other contextual information.

WNRC Accession #294-61-B-0114

WNRC Accession #294-62-C-0330, Boxes 48 – 49.

WNRC Accession #294-64-B-0124

WNRC Accession #294-65-A-0524

WNRC Accession #294-68-A-6422

WNRC Accession #294-68-B-6422

WNRC Accession #294-69-A-3960, Box 22.

WNRC Accession #294-70-A-0245

Disposition: TEMPORARY. Destroy upon approval of this schedule.

7. Cancelled FNMA Stock Certificates. FY 1967-1968. 29 feet.

Cancelled stock certificates, bundled together and arranged by person or organization to which they were issued Some certificates accompanied by related correspondence or handwritten notes

WNRC Accession #294-74-0018, Boxes 1-20.

WNRC Accession #294-74-0019, Boxes 1-9.

Disposition: TEMPORARY. Destroy upon approval of this schedule.

8. Subject Files of the Audit Branch. FY 1950-1958. > 1 foot.

Files are arranged by numerical prefix The following files are permanent:

101.01 Internal Audits

101.02 Audit of Servicicers

102.07 Periodic Reports to the President

102.08 Reports on Surveys

302.07 Meetings of Agency Representatives in Washington

302.08 President's Office – Misc.

WNRC Accession #294-62-A-0330, Boxes 1, 2 (part), 4 (part), and 6 (part).

Disposition. PERMANENT. Transfer to the National Archives upon approval of this schedule.

9. Administrative Subject Files of the Audit Branch. FY 1950-1958. 9 feet.

Remainder of subject files not included in list of permanent subject files, above. Includes information on FNMA forms, time and attendance reports, work papers, internal requests for ad-hoc reports, transfer of servicers, and suggestions for other divisions' procedures manuals. Files are arranged by numerical prefix. See attached list

WNRC Accession #294-62-A-0330, Boxes 2 (part), 3, 4 (part), box 5, 6 (part), and 7-10

Disposition TEMPORARY Destroy upon approval of this schedule

10. Chronological Files. FY 1950-1958. 1 foot.

Titled "Reading Files," these are chronological files created by the head of the Audit Branch.

WNRC Accession #294-62-A-0330, Box 7.

Disposition: TEMPORARY. Destroy upon approval of this schedule.

11. Working Papers. FY 1955-1958. 2 feet.

Contains binders with background data on assets and liabilities of FNMA

WNRC Accession #294-62-A-0330, boxes 11-12.

Disposition TEMPORARY. Destroy upon approval of this schedule.

12. Inactive Servicers Files. FY 1967. 9 feet.

Consists of correspondence, memoranda and FNMA forms related to audits of banks and other lenders participating in FNMA's programs. Arranged by region and then alphabetically by name of institution.

WNRC Accession #294-69-B-3960, Boxes 23-31

Disposition: TEMPORARY. Destroy upon approval of this schedule.