**REQUEST FOR RECORDS DISPOSITION AUTHORITY**
*(See Instructions on reverse)*

**TO**
GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

**1 FROM (Agency or establishment)**
Department of Housing and Urban Development

**2 MAJOR SUBDIVISION**

**3 MINOR SUBDIVISION**

**4 NAME OF PERSON WITH WHOM TO CONFER**
Robert J. Davlin

**5 TELEPHONE EXT**
426-1891

**6 CERTIFICATE OF AGENCY REPRESENTATIVE**
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence □ is attached, or □ is unnecessary

**7 DATE**
1/29/88

**8 SIGNATURE OF AGENCY REPRESENTATIVE**
Robert J. Davlin

**9 TITLE**
Departmental Records Management Officer

**8 DESCRIPTION OF ITEM**
(With Inclusive Dates or Retention Periods)

<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Lanham Act Correspondence Accumulated After Microfilming. 4 inches in agency space appraised as disposable under Job N3-207-88-1.</td>
</tr>
</tbody>
</table>

**Disposition**: Destroy Immediately