REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED: 9/28/88

1. FROM (Agency or establishment)
   U.S. Dept. of Housing and Urban Development
   Community Planning and Development, Office of Program Policy Development
   Community Management Division

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   Richard J. Alexander

5. TELEPHONE EXT.

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: □ is attached; or □ is unnecessary.

B. DATE
   9/14/88

C. SIGNATURE OF AGENCY REPRESENTATIVE
   Robert J. Alexander

D. TITLE
   Departmental Records Management Officer

7. ITEM NO.

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN
    (NARS USE ONLY)

1. Offer of individually significant files that are part of a disposable series.

   Description: Comprehensive Planning Assistance (701) Program Policy and Planning Subject Files.

   Current disposition: HUD Schedule 69, item 1.

   Arrangement: Subject numeric files. See attached files plan.

   Volume: 3 cubic feet.


   This core of material documents the Federal Government's community planning program. The program is not presently documented in NARA's holdings.

   Proposed disposition: Transfer to the National Archives immediately.
United States Department of Housing and Urban Development

BACKGROUND MATERIALS FOR
HISTORY OF COMPREHENSIVE PLANNING ASSISTANCE
701 PROGRAM

The Comprehensive Planning Assistance (701) Program was authorized through Section 701 of the Housing Act of 1954 (PL 83-560) and rescinded through Section 313 (b) of the Omnibus Budget Reconciliation Act of 1981 (PL 97-35). The Program, through its 27 year history, played a major part in the establishment of planning as a governmental function in the United States, first at the local level and then the state, metropolitan and non-metropolitan levels. A multitude of subject areas were covered through the comprehensive planning process, including many of the controversial issues of the time.

The accompanying materials will be of interest to students of planning and to Federal officials who establish planning programs. The records are therefore to be considered PERMANENT RECORDS.

BINDER NUMBER AND SUBJECT

Box 1

1A. Narrative History of the 701 Program
   2. A Chronical of the Comprehensive Planning Assistance Program. (Draft) Howard Tutman 10/81
   4. Miscellaneous historical summaries.

1. Funding for all fiscal years
   Approvals by category of assistance
   1. Historical Summary
   2. Net approvals by region
   3. Gross approvals by region
   4. Grant reservations by state
   5. Fund use by category

2. Allocation and Authorization
   6. Allocations
   8. Average size of grant.
3. 9. Central Office Account  
a. Disasters  
b. Federal Impact  
c. Historic Preservation  
d. Indian Programs  
e. Work Study (Minority Students)  

4. 10. Demonstration Grants - Interagency and Special  
10a. Discontinued Programs  
Title VIII - Community Development Training Program  
Title IX - Urban Information and Technical Assistance Program  
Urban Fellowships  
Urban Systems Engineering Program  
Model Cities Clearinghouse Services  

11. Federal Planning Assistance Programs  
12. Formulas - Fund distribution  
13. Housing and Housing Mobility  
14. AHOP (See also AHOP reference binder)  
15. Integrated Grant Administration (Joint Funding)  
16. Land Use and Housing  
17. Localities  

5. 18. Miscellaneous  
19. No. of grantees and amounts  
20. No. of eligible applicants  
21. Rural and non-rural funding  
22. 701(f) special contracts  
23. Staffing and Workload measurement  
24. Statewide and substate 701 administration  
25. Technical assistance - State  
26. Urban County Funding  
27. Zero Based Budgeting  


7. Non-Metropolitan District Assistance  

8. Large Cities and Small Cities  
a. Large cities - 1972 thru 1977  
b. Comparison with CDBG Entitlement Cities  

9. 701 Work Study Program  
a. Guidelines  
b. Regulations  
c. Funding  
d. Key Field Memos  
e. Evaluations  
f. Highlights  

10. Fund Allocation Plans to Regional Offices  
(Includes annual policy)
11. Areawide Housing Opportunity Plan (701, CDBG and Housing combined assistance)
   1. List of approved AHOPS
   2. AHOP citations
   3. AHOP related regulations
   4. AHOP related NOTices
   5. Press releases

12. Examples of Planning Activities
13. Legislation and Conference Reports
14. Legal Opinions, Policy Clarification
15. Congressional Hearings - Questions and Answers
16. Regulations, Statutes

Box 3
17. Administrative Procedures - 1968 through 1979
18. Policy Memoranda to Regional Offices
20. FY 1981 Budget backup
21. FY 1982 Budget backup
22. Field staff training - 1980
23. Field staff training - 1981

Richard J. Alexander VW3 CPAHIST - Aug. 26, 88