

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

*N1-207-90-3*

DATE RECEIVED

*8-30-90*

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

*pet*

ARCHIVIST OF THE UNITED STATES

*Claudia Pfeiffer*

DATE

*12/27/90*

5. TELEPHONE EXT.

~~646-2626~~ 2632

TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)

Federal Emergency Management Agency

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

~~xxxxxx~~ Rick Beach

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

| B. DATE        | C. SIGNATURE OF AGENCY REPRESENTATIVE | D. TITLE        |
|----------------|---------------------------------------|-----------------|
| <i>8/28/90</i> | <i>Alfred E. Warner</i>               | Records Officer |

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN<br>(NARS USE ONLY) |
|-------------|--|-----------------------------------|-------------------------------------|
|             | Unscheduled records of defunct FEMA predecessor agencies in the Department of Housing and Urban Development (Federal Disaster Assistance and Federal Insurance Administrations) in the Washington National Records Center. |                                   |                                     |

PREDECESSOR RECORDS OF THE  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
(RECORD GROUP 207)

Described below are unscheduled Federal Disaster Assistance Administration and Federal Insurance Administration records retired by FEMA to the Washington National Records Center. Because these records were created when the programs were administered by the Department of Housing and Urban Development, this job has been registered under the HUD record group, RG 207. Other unscheduled FEMA records, assigned to RG 311, are on a separate SF 115.

Often intermingled with the permanent records are disposable materials which cannot easily be removed until the records are transferred to the National Archives where they can be screened during archival processing. In addition to those records identified in this schedule, the National Archives will remove records authorized for destruction under the following:

1. Records authorized for destruction by SF 115s approved for Office of Economic Opportunity records or for job corps records created by the Manpower Administration of the Department of Labor;
2. Records authorized for destruction by the General Records Schedules, and;
3. Nonrecord including duplicate materials.

Federal Disaster Assistance Administration  
Disaster Assistance Division

1. Records Relating to Hurricane Agnes, 1972-73. 2 cubic feet. Unarranged.

This series consists of correspondence, memoranda, and reports documenting federal disaster relief programs in the wake of Hurricane Agnes in 1972. Some of these materials are from the policy-making level; many of the reports in these records are interesting and valuable.

WNRC Accession 311-76-960      Boxes 3-4

**PERMANENT.** Transfer to the National Archives immediately.

2. Applications for Disaster Relief, 1971-73. 5 cubic feet. Arranged alphabetically by name.

These individual applications for disaster relief were filed by individuals in the wake of Hurricane Agnes in 1972 and other disasters during the years 1972-1973. Also contained are invoices from companies providing services to the OEP and

FDAA. This series originated with the Office of Emergency Management (OEP) and ended with the Federal Disaster Assistance Administration (FDAA).

WNRC Accession 311-76-960 Boxes 1-2, 5-7

Destroy immediately.

Federal Insurance Administration

3. Flood Studies, 1963-66. 3 cubic feet. Unarranged.

These records consist of several dozen lengthy studies of flood management problems in selected communities in the United States. These studies were done in a thorough and professional way by the U.S. Army Corps of Engineers for HUD; they include numerous detailed maps and pictures of previous floods that are especially instructive in the area of flood management.

WNRC Accession 311-71F-5911 Boxes 76-78

**PERMANENT.** Transfer to the National Archives immediately.

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Appendices of Flood Insurance Studies, 1966. 2 cubic feet. Arrangement follows container lists printed on the boxes.

This series is composed of a number of well-researched appendices to studies concerning the vulnerability of selected areas of the United States to floods. These appendices were done by the U.S. Geological Survey; it is not known which studies these appendices accompanied. Moreover, they are incomplete, including only appendices C through J; A and B are missing. The series is housed in archives boxes within the cartons, but are incomplete: only archives boxes 3-7 are extant.

WNRC Accession 311-71D-5911 Boxes 65-66

**PERMANENT.** Transfer to the National Archives immediately.

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6.

Flood Insurance Study Subject Files, 1966. 6 cubic feet. Unarranged.

These records consist of subject files accumulated by Dr. Marion Clawson, a HUD official active in the Office of Program Policy. They concern a major study concerning federal flood insurance for the inhabitants of floodplains. The study was authorized by the Southeast Hurricane Disaster Relief Act of 1965 (Public Law 89-339). Included in these records are

copies of the study, together with background material to the subject of flood control.

WNRC Accession 311-71E-5911      Boxes 70-75

**PERMANENT.** Transfer to the National Archives immediately.

6. Flood Insurance Simulation Program, (n.d.). 1 cubic foot. Unarranged.

These records consist of computer printouts, bound, which provide numerical information relating to flood activity as simulated by computer. There is no accompanying documentation to explain the data or the circumstances under which it was gained, so the information is almost totally worthless.

WNRC Accession 311-71H-5911      Box 80

Destroy immediately.

7. Flood Insurance Rate Books, 1970. 5 cubic feet. These volumes are numbered consecutively but are currently unarranged.

This series is composed of 46 volumes of a 57 volume set of flood insurance rate books created by the U.S. Army Corps of Engineers for the Federal Insurance Administration (at that time a component of HUD). These rate books provide in great detail the relevant flood insurance rates for communities in the United States.

WNRC Accession 311-71B-5911      Boxes 57-61

Destroy. immediately.

^E  
23.

SERIES DESCRIPTION FORMAT

[SD][12a]SUBGROUP/CREATOR:

Federal Insurance Administration^R

[SD][03]SERIES TITLE:

Appendices of Flood Insurance Studies^R

[SD][07]BULK DATES:

1966^R

[SD][38]SERIES VOLUME (CUBIC FEET):

006^R

[SD][09a]NATIONAL SECURITY CLASSIFICATION:

Restricted^R

[SD][08]ARRANGEMENT:

Arrangement follows container lists printed on the boxes.^R

[SD][14]DESCRIPTION:

This series is composed of a number of well-researched appendices to studies concerning the vulnerability of selected areas of the United States to floods. These appendices were done by the U.S. Geological Survey; it is not known which studies these appendices accompanied. Moreover, they are incomplete, including only appendices C through J; A and B are missing. The series is housed in archives boxes within the cartons, but are incomplete: only archives boxes 3-7 are extant. Moreover, there are two identical sets of boxes 3-7: one is in cartons 65-66; the other is in cartons 68-69. (Perhaps cartons 64 and 67, which was checked out by the agency in 1986 have the missing archives boxes and appendices.)^R

*received inquiry re: boxes 64 & 67. These boxes were not covered under NI-207-90-3 even though they were listed on the OI report. Mike Smith, NCWA, was sent a copy of this report to explain the missing boxes.*

*Marc Wolff*

*3/20/91*

[SD][A1]RETAIN:

| ACCESSION NO. | BOX NOS. | VOL. | DATESPAN | CS | AUTHORITY |
|---------------|----------|------|----------|----|-----------|
| 311-71D-5911  | 064-067  | 004  | 1966     | U  |           |

^R

[SD][A2]DISPOSE:

| ACCESSION NO. | BOX NOS. | VOL. | DATESPAN | CS | AUTHORITY |
|---------------|----------|------|----------|----|-----------|
| 311-71D-5911  | 068-069  | 002  | 1966     | U  |           |

^R

[SD][A3]RECOMMENDATION:

Permanent. Transfer Boxes 64-67 immediately to the National Archives; dispos of the two redundant boxes (68-69).^R

[SD][A4]JUSTIFICATION:

These interesting and significant records comprise studies available nowhere else of the flood dangers inherent in selected localities. These studies are significant mainly for the information they contain.^R

[SD][A5]NCW ACTION:

CAP these records. Destroy one of these two identical sets of records, so that only one set is accessioned: thus, destroy Boxes 68 and 69.^R

[SD][A6]NIR ACTION:

Prepare a SF 115 providing for the immediate transfer of these records to the National Archives.^R

[SD][A7]NN ACTION:

Allocate to RG 207, FIA.^R

[SD][A8]REMARKS:

Of the 6 cubic feet in this accession, 2 feet are checked out by the agency on 9/9/86 (Boxes 64 and 67), and 2 feet are redundant and should be destroyed (Boxes 68-69). Boxes 65 and 66 should be retained as permanent.^R