

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK (NARA use only)

JOB NUMBER NI-207-95-8

DATE RECEIVED 9-17-95 MHV

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Department of Housing and Urban Development

2. MAJOR SUBDIVISION
Asst. Sec. for Public and Indian Housing (PIH)

3. MINOR SUBDIVISION
Native Amer. Programs Housing and Community Devel. Div.

4. NAME OF PERSON WITH WHOM TO CONFER
Jennifer Bullough
William Smith

5. TELEPHONE
(202) 755-0068
(202) 708-1444

DATE 4-18-97 ARCHIVIST OF THE UNITED STATES
John W. Paul

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <u>9/5/95</u>	SIGNATURE OF AGENCY REPRESENTATIVE <u>Johnny Hodge</u>	TITLE Departmental Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>HUD Records Disposition Schedule 35 Low Income Public Housing and Rental Assistance: Program Records</p> <p>HUD is proposing to add the attached item 37 to HUD Records Disposition Schedule 35, "Low Income Public Housing and Rental Assistance: Program Records."</p> <p>This proposed addition will provide records disposition standards for the Cultural Design Awards.</p> <p>HUD has established the Cultural Design Awards for innovative and creative design plans for Native American Housing.</p> <p>See the Record Description and requested Disposition attached.</p> <p>Volume on hand: 1 cubic foot Annual accumulation: 1 to 2 cubic feet</p>	<p><u>BAK by DP</u></p> <p>David Pass for Bruce A. Knott Native American Programs Housing and Community Development Division (PIHD)</p> <p><u>W. Joy Herndon</u> W. Joy Herndon Office of General Counsel</p> <p><u>Mary E. Dickens</u> Mary E. Dickens Office of Inspector General</p>	<p><u>9/5/95</u> Date</p> <p><u>9/5/95</u> Date</p> <p><u>9-5-95</u> Date</p>

2225.6 REV-1
APPENDIX 35

RECORDS DISPOSITION SCHEDULE 35

LOW INCOME PUBLIC HOUSING AND RENTAL ASSISTANCE: PROGRAM RECORDS

Item

No.

Description of Records

Disposition

37. Cultural Design Awards. These awards are given annually to organizations involved in Native American design and construction. Files related to these awards are not maintained at the State and Area Office levels. They are maintained at HUD Headquarters.

	<p>a. Nomination Files. Consist of nomination forms and project descriptions (applications). Nomination files received may also contain photographs, blueprints, drawings, schematics or other items to support the nomination.</p> <p>(1) Winners</p> <p>(2) Losers</p> <p>b. Program Files. Consist of award rules; award categories; list of judges; list of nominees; tally sheets; list of award winners; and award presentation date. They are generated each year the award is ran.</p>	<p>PERMANENT. Cut off at end of calendar year in which award competition is completed. Transfer to the NARA 2 years after the cut off. (NARA Job N1-207-95-8, item 37 a (1))</p> <p>Cut off at end of calendar year in which award competition is completed. Destroy 2 years after the cut off. (NARA Job N1-207-95-8, item 37 a (2))</p> <p>PERMANENT. Cut off at end of calendar year in which award competition is completed. Transfer to the NARA 2 years after the cut off. (NARA Job N1-207-95-8, item 37 b)</p>
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2225.6 REV-1
APPENDIX 35

RECORDS DISPOSITION SCHEDULE 35
LOW INCOME PUBLIC HOUSING AND RENTAL ASSISTANCE: PROGRAM RECORDS
Item

<u>No.</u>	<u>Description of Records</u>	<u>Disposition</u>
	c. Judges Scoresheets.	Cut off at end of calendar year in which award competition is completed. Destroy 2 years after the cut off. (NARA Job N1-207-95-8, item 37 c)