REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
U.S. Department of Housing and Urban Development

2. MAJOR SUBDIVISION
Office of Housing

3. MINOR SUBDIVISION
Business Performance Review Division

4. NAME OF PERSON WITH WHOM TO CONFER
Charles E. Patterson
Bobby Morning

5. TELEPHONE
(202) 708-0614
Ext. 2143

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

7. SIGNATURE OF AGENCY REPRESENTATIVE
Johnny Hodge

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION
RECORDS OF THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Disposition instructions for Accession Numbers: 31-68A-6139; 31-70A-2913; and 207-74-0008.

(See Attachment)

VOLUME ON HAND: 8 cubic feet; approximately 6 partial boxes/packages

ANNUAL ACCUMULATION: None

LOCATION OF RECORDS: Washington National Records Center, Suitland, MD

9. GRS OR SUPERSEDED JOB CITATION
Charles E. Patterson
Office of Housing 6/23/98

10. ACTION TAKEN (NARA USE ONLY)
Office of the Inspector General
7-15-98

Office of the General Counsel

PREVIOUS EDITION NOT USABLE
MAY 13 1993

STANDARD FORM 115 (REV. 3-91)
Prescribed by NARA
36 CFR 1228
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

1. **Accession No. 31-68A-6139.** Contains computer printouts of Title I, Section 2, housing insurance tabulations concerning the 1950 insurance reserve, created by the Statistics Section of the Division of Research and Statistics within the Federal Housing Administration (FHA). This information was created for use by the FHA Comptroller.

   a. **Tab 1341, M-MC & MC; Insurance Written; Regular and Earmarked Reserves Separately; Specific Institutions. Package Nos. 1-2.** Contains monthly computer printouts with unidentified columns that are arranged alphabetically by name of state, thereunder by name of institutions. Series arrangement is chronologically. Dates: January-November, 1966.

      **Disposition:** **Temporary.** Destroy upon approval of this schedule and lifting of the HUD (ERVIN) Freeze on records.

   b. **Tab 1348, MC; Regular and Earmarked Combined; Specific Institutions. Package Nos. 3-5.** Contains monthly computer printouts with columns unidentified as Type, Name, Address, Contract Number, Earmark, Number of Loans and Net Proceeds. The columns are usually not identified and are arranged alphabetically by name of state, thereunder name of institutions. Series arrangement is chronological. Dates: 1964-1966.

      **Disposition:** **Temporary.** Destroy upon approval of this schedule and lifting of the HUD (ERVIN) Freeze on records.

   c. **Tab 1741, M-MC and MC; 1950 Reserve; Claims Paid; Regular and Earmarked Reserves Separately; Specific Institutions. Packages 6-7.** Contains monthly computer printouts with unidentified columns that are arranged alphabetically by name of state, thereunder by name of institutions. Series arranged chronologically. Dates: 1965-1966.

      **Disposition:** **Temporary.** Destroy upon approval of this schedule and lifting of the HUD (ERVIN) Freeze on records.

2. **Accession No. 31-70A-2913.** Contains quarterly and annual S-Run computer printouts for Title II, Section 203, tabulations relating to mortgage and major home improvement loan insurance. The tabulations are not clearly identified, but divided into S-1, Value New; S-2, Area (new and existing); S-3, Income (new and existing); S-4, TAC (new); S-5, SMSA (new)--; S-6, States; S-7, unidentified; S-8, new insured statistical cases with loan value ratio sort; S-9, new and existing construction-term; S-10, proposed and existing construction. Some of the topical tabulations include calculated area in square feet;
basement (and types); rooms per unit; bedrooms; replacement costs; FHA value; year built; public water; wells; purpose of loan; wood frame construction; masonry construction combination; replacement cost/value ratio percentage; carport; interest rate; and others.


   **Disposition:** Temporary. Destroy upon approval of this schedule and lifting of the HUD (ERVIN) Freeze on records.


   **Disposition:** Temporary. Destroy upon approval of this schedule and lifting of the HUD (ERVIN) Freeze on records.

3. **Accession No. 207-74-0008. Boxes 1-8.** Contains the Budget Office subject files composed of an assortment of budget files set up by office or organization, subject or program, relating primarily to the Administrative Operations Fund. Consists of correspondence; memoranda; backup copies of budget submissions to the Budget Bureau and Office of Management and Budget; appropriation structures; Secretary's staffing review; and other materials. Arranged by subject. Dates: 1958-1972 (the bulk is 1969-1972). Volume: 8 cubic feet.

   **Disposition:** Temporary. Destroy upon approval of this schedule and lifting of the HUD (ERVIN) Freeze on records.

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Item 3 withdrawn - asked by J. Hodge of HUD by telephone 10-8-98.