REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

JOB NUMBER

N1-207-98-4

DATE RECEIVED

7-24-98

1. FROM (Agency or establishment)	NOTIFICATION TO AGENCY
U.S. Department of Housing and Urban Development	In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

2. MAJOR SUBDIVISION

Office of Housing

3. MINOR SUBDIVISION

Business Performance Review Division

4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Charles E. Patterson Bobby Morning	(202) 708-0614 Ext. 2143	5-5-99	*John W. Cal*

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached __2__ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[X] is not required; [ ] is attached; or [ ] has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
7/15/98	*Johnny Hodge*	Departmental Records Management Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	RECORDS OF THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT Disposition instructions for Accession Numbers: 31-68A-6139; 31-70A-2913; and 207-74-0008. (See Attachment)	*Charles E. Patterson* Office of Housing 6/23/98 *mary Dicker* 7-15-9 Office of the Inspector General *Patricia A. Nack* 6/26/9 Office of the General Counsel	
	VOLUME ON HAND: 8 cubic feet; approximately 6 partial boxes/4 packages ANNUAL ACCUMULATION: None LOCATION OF RECORDS: Washington National Records Center, Suitland, MD		

NSN 7540-00-634-4064
PREVIOUS EDITION NOT USABLE
MAY 13 1999

Copy to:
Agency / NWMS / NWCT
NIR / NWMW

STANDARD FORM 115 (REV. 3-91)
Prescribed by NARA
36 CFR 1228

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

1. **Accession No. 31-68A-6139.** Contains computer printouts of Title I, Section 2, housing insurance tabulations concerning the 1950 insurance reserve, created by the Statistics Section of the Division of Research and Statistics within the Federal Housing Administration (FHA). This information was created for use by the FHA Comptroller.

   a. **Tab 1341, M-MC & MC; Insurance Written; Regular and Earmarked Reserves Separately; Specific Institutions. Package Nos. 1-2.** Contains monthly computer printouts with unidentified columns that are arranged alphabetically by name of state, thereunder by name of institutions. Series arrangement is chronologically. Dates: January-November, 1966.

      <u>Disposition</u>: **Temporary.** Destroy upon approval of this schedule and lifting of the HUD (ERVIN) Freeze on records.

   b. **Tab 1348, MC; Regular and Earmarked Combined; Specific Institutions. Package Nos. 3-5.** Contains monthly computer printouts with columns inidentified as Type, Name, Address, Contract Number, Earmark, Number of Loans and Net Proceeds. The columns are usually not identified and are arranged alphabetically by name of state, thereunder name of institutions. Series arrangement is chronological. Dates: 1964-1966.

      <u>Disposition</u>: **Temporary.** Destroy upon approval of this schedule. and lifting of the HUD (ERVIN) Freeze on records.

   c. **Tab 1741, M-MC and MC; 1950 Reserve; Claims Paid; Regular and Earmarked Reserves Separately; Specific Institutions. Packages 6-7.** Contains monthly computer printouts with unidentified columns that are arranged alphabetically by name of state, thereunder by name of institutions. Series arranged chronologically. Dates: 1965-1966.

      <u>Disposition</u>: **Temporary.** Destroy upon approval of this schedule. and lifting of the HUD (ERVIN) Freeze on records.

2. **Accession No. 31-70A-2913.** Contains quarterly and anuual S-Run computer printouts for Title II, Section 203, tabulations relating to mortgage and major home improvement loan insurance. The tabulations are not clearly identified, but divided into S-1, Value New; S-2, Area (new and existing); S-3, Income (new and existing); S-4, TAC (new); S-5, SMSA (new)--; S-6, States; S-7, unidentified; S-8, new insured statisical cases with loan value ratio sort; S-9, new and existing construction-term; S-10, proposed and existing construction. Some of the topical tabulations include calculated area in square feet;

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basement (and types); rooms perunit; bedrooms; replacement costs; FHA value; year built; public water; wells; purpose of loan; wood frame construction; masonary construction combination; replace ment cost/value ratio percentage; carport; interest rate; and others.

a. **Quarterly S-Run Tabulations. Boxes 2-6 partial.** Dates: 1963.

Disposition: **Temporary.** Destroy upon approval of this schedule and lifting of the HUD (ERVIN) Freeze on records.

b. **Annual S-Run Tabulations. Boxes 6 partial-7.** Dates: 1958.

Disposition: **Temporary.** Destroy upon approval of this schedule and lifting of the HUD (ERVIN) Freeze on records.

~~3.~~ ~~Accession No. 207-74-0008. Boxes 1-8. Contains the Budget Office subject files~~ composed of an assortment of budget files set up by office or organization, subject or program, relating primarily to the Administrative Operations Fund. Consists of correspondence; memoranda; backup copies of budget submissions to the Budget Bureau and Office of Management and Budget; appropriation structures; Secretary's staffing review; and other materials. Arranged by subject. Dates: 1958-1972 (the bulk is 1969-1972). Volume: 8 cubic feet.

Disposition: **Temporary.** Destroy upon approval of this schedule and lifting of the HUD (ERVIN) Freeze on records.

Item 3 withdrawn - okay by J. Hodge of HUD via telephone 10-8-98.