

Rec'd NCD 15 Nov 79

REQUEST FOR RECORD: POSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1-207-80-2
DATE RECEIVED	11-15-79
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	11-28-79 <i>James E. O'Neill</i> Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
U.S. Department of Housing and Urban Development

2 MAJOR SUBDIVISION Assistant Secretary for Neighborhoods,
Voluntary Associations and Consumer Protection

3 MINOR SUBDIVISION
Office of Interstate Land Sales Registration

4 NAME OF PERSON WITH WHOM TO CONFER
Roger Henderson, Director, Policy
Development and Control Division

5. TEL EXT
755-6847

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
11/9/79	<i>[Signature]</i>	Departmental Records Management Officer

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
4.c.	<p>RECORDS DISPOSITION SCHEDULE 68</p> <p>INTERSTATE LAND SALES REGISTRATION RECORDS</p> <p>This submission requests the addition of item 4.c. to HUD's Records Disposition Schedule 68. The Department now routinely microfilms these investigation case files, but program officials have decided not to microfilm the entire backlog of closed cases. We therefore wish to add item 4.c., to read as follows:</p> <p>Investigatory Files. Closed investigation case files that will not be microfilmed.</p> <p>Proposed Disposition: Destroy 6 years after investigation is concluded.</p>	<p>207</p> <p>NC1-207-80-78-10</p> <p><i>[Signature]</i> 11/9/79</p>	<p>1 item</p>