**REQUEST FOR RECORDS DISPOSITION AUTHORITY**
*(See Instructions on reverse)*

**TO**
GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

**FROM (AGENCY OR ESTABLISHMENT)**
U.S. Dept. of Housing and Urban Development

**MAJOR SUBDIVISION**
Community Planning and Development

**MINOR SUBDIVISION**
Office of Environmental Quality

**NAME OF PERSON WITH WHOM TO CONFER**
Andrew Euston, Sr. Urban Design Program Officer, Room 7266

**DATE RECEIVED**
July 17, 1980

**NOTIFICATION TO AGENCY**
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

**SIGNATURE OF THE ARCHivist IS NOT REQUIRED FOR APPROVAL OF PERMANENT RETENTION OF RECORDS**

<table>
<thead>
<tr>
<th>DATE</th>
<th>SIGNATURE OF AGENCY REPRESENTATIVE</th>
<th>TITLE</th>
<th>DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
<th>SAMPLE OR JOB NO</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/9/80</td>
<td>[Signature]</td>
<td>Departmental Records Management Officer</td>
<td>Records Disposition Schedule 69 Community Planning and Development Grant Records</td>
<td>NCI-207-79-6, approved</td>
<td>9/14/79.</td>
</tr>
</tbody>
</table>

- New item 6 (renumber present items 6, 7 & 8, as necessary)

This covers a special and unique set of documentation, both textual and photographic, produced as a result of HUD's biennial "National Awards for Urban Environmental Design" competition. Description of records is:

HUD National Awards for Environmental Design Case Files. Files consist of competition entries, arranged alphabetically by name of entrant, and divided evenly in volume between supporting textual documentation and photographs. The records provide unique documentation, in both written and photographic form, of design and the design process involved in HUD-sponsored projects. These entries provide a valuable record of the successful efforts of local governments and private citizens to conserve and improve their urban habitat. The entries can be an invaluable research tool for others seeking to achieve similar results.

Records on hand date from 1964 to present. Total volume: 150 cubic feet. Annual rate of accumulation: approximately 5 cubic feet. Approximately 10% of each year's volume consists of award winning entries.

[Signature]

**CLOSING DATE:** 1-15-81. (RT.)

Covers sent to Agency, WIB, WNF & WNW.