

Rec'd NCD 16 Jul 80

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCD-207-80-6
DATE RECEIVED	July 17, 1980
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
SIGNATURE OF THE ARCHIVIST IS NOT REQUIRED FOR APPROVAL OF PERMANENT RETENTION OF RECORDS	
Date	Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
U.S. Dept. of Housing and Urban Development

2 MAJOR SUBDIVISION
Community Planning and Development

3 MINOR SUBDIVISION
Office of Environmental Quality

4 NAME OF PERSON WITH WHOM TO CONFER
Andrew Euston, Sr. Urban Design Program Officer, Room 7266

5. TEL EXT
755-8909

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE
7/9/80	 Robert J. Devlin	Departmental Records Management Officer

7 ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10 ACTION TAKEN
New item 6 (renumber present items 6, 7 & 8, as necessary)	<p>Records Disposition Schedule 69 Community Planning and Development Grant Records</p> <p>This covers a special and unique set of documentation, both textual and photographic, produced as a result of HUD's biennial "National Awards for Urban Environmental Design" competition. Description of records is:</p> <p><u>HUD National Awards for Environmental Design Case Files.</u> Files consist of competition entries, arranged alphabetically by name of entrant, and divided evenly in volume between supporting textual documentation and photographs. The records provide unique documentation, in both written and photographic form, of design and the design process involved in HUD-sponsored projects. These entries provide a valuable record of the successful efforts of local governments and private citizens to conserve and improve their urban habitat. The entries can be an invaluable research tool for others seeking to achieve similar results.</p> <p>Records on hand date from 1964 to present. Total volume: 100 ²⁵ cubic feet. Annual rate of accumulation: approximately 25 ²⁵ cubic feet. Approximately 10% of each year's volume consists of award winning entries.</p>	NCD-207-79-6, approved 9/14/79.	<p>Proposed Disposition Maintain at official files station until no longer needed for review and evaluation purposes, then transfer to National Archives.</p> <p>PERMANENT</p>

*NWC
11/20/80*

*Closed Out: 1-15-81: K.T.D.
Copies sent to Agency, NAB, NNF & NNJ*

1 item