

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of Housing and Urban Development

2 MAJOR SUBDIVISION
Assistant Secretary for Housing

3 MINOR SUBDIVISION
Area and Insuring Offices

4 NAME OF PERSON WITH WHOM TO CONFER

5 TEL EXT

Robert Devlin

426-1891

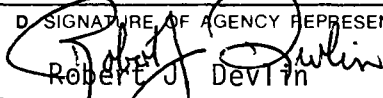
LEAVE BLANK	
JOB NO	<u>NC 1-207-84-2</u>
DATE RECEIVED	<u>2-1-84</u>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<u>3-29-84</u> Date	<u>Richard Murray</u> Archivist of the United States

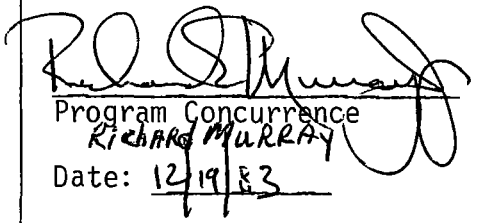

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE <u>1/26/84</u>	D SIGNATURE OF AGENCY REPRESENTATIVE  ROBERT J. Devlin	E TITLE Departmental Records Management Officer
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	<p>RECORDS SCHEDULE 1, Area and Insuring Office Records</p> <p>5. Drawings and Specifications (Multifamily Program)</p> <p>a. Master Drawings, Specifications, Plans, and copies of construction changes.</p> <p>Transfer to FRC 1 year after final endorsement. Destroy 6 years after final endorsement.</p> <p> Program Concurrence RICHARD MURRAY Date: <u>12/19/83</u></p> <p> Legal Concurrence Date: <u>1/6/84</u></p>	NC-207-76-1	1 item
MASS DATA CHANGE SHEET ATTACHED			

All FRC's, NMF & NNS sent 4-13-84 by DMW.