REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)  
Department of Housing and Urban Development

2 MAJOR SUBDIVISION  
Assistant Secretary for Housing

3 MINOR SUBDIVISION  
Area and Insuring Offices

4 NAME OF PERSON WITH WHOM TO CONFER  
Robert Devlin

5 TEL EXT  
426-1891

6 CERTIFICATE OF AGENCY REPRESENTATIVE  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal

☐ B Request for disposal after a specified period of time or request for permanent retention.

<table>
<thead>
<tr>
<th>DATE</th>
<th>SIGNATURE OF AGENCY REPRESENTATIVE</th>
<th>TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/26/84</td>
<td>Robert J. Devlin</td>
<td>Departmental Records Management Officer</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
<th>SAMPLE OR JOB NO</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>RECORDS SCHEDULE 1, Area and Insuring Office Records</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Drawings and Specifications (Multifamily Program)</td>
<td></td>
<td></td>
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<tr>
<td>a.</td>
<td>Master Drawings, Specifications, Plans, and copies of construction changes.</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Transfer to FRC 1 year after final endorsement. Destroy 6 years after final endorsement.</td>
<td></td>
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</tr>
</tbody>
</table>

Program Concurrence  
RICHARD MURRAY  
Date: 12/19/83

Legal Concurrence  
Charles Keating  
Date: 1/6/84

MASS DATA CHANGE SHEET ATTACHED

All FRC's, NNF 05NS 5674-13-84 by DMW.