

Request for Records Disposition Authority

Records Schedule Number **DAA-0060-2012-0026**
Schedule Status **Modified Approved Version**

Agency or Establishment **Department of Justice**
Record Group / Scheduling Group **General Records of the Department of Justice**
Records Schedule applies to **Major Subdivision**
Major Subdivision **Office of Attorney Recruitment and Management**
Schedule Subject **Attorney Bar Certification**
Internal agency concurrences will be provided **No**

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0060-2012-0026

Sequence Number	
1	Bar Certificaton Program Disposition Authority Number DAA-0060-2012-0026-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="381 414 740 457">Bar Certificaton Program</p> <p data-bbox="381 468 1176 510">Disposition Authority Number DAA-0060-2012-0026-0001</p> <p data-bbox="381 521 1541 638">Annual certification documents from the Department components confirming that attorneys in the component are current members of a state bar association and are in good standing</p> <p data-bbox="381 649 949 691">Final Disposition Temporary</p> <p data-bbox="381 702 883 744">Item Status Active</p> <p data-bbox="381 755 850 798">Is this item media neutral? Yes</p> <p data-bbox="381 808 834 936">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="381 946 1115 1010">GRS or Superseded Authority Citation N1-060-10-032, item 3</p> <p data-bbox="381 1042 702 1085">Disposition Instruction</p> <p data-bbox="381 1095 1329 1138">Cutoff Instruction Cut off at the end of the calendar year</p> <p data-bbox="381 1149 1214 1191">Retention Period Destroy 10 year(s) after cutoff</p> <p data-bbox="381 1223 702 1266">Additional Information</p> <p data-bbox="381 1276 982 1319">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

Signatory Information

Date	Action	By	Title	Organization
09/18/2012	Certify	Deborah Allen	Assistant Director, O RMP	Justice Management Division - Office of Records Management Policy
03/04/2013	Submit for Concurrency	Dave Miller	Appraisal Archivist	National Archives and Records Administration - Records Management Services
03/05/2013	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
03/05/2013	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
03/08/2013	Approve	David Ferrero	Archivist of the United States	Office of the Archivist - Office of the Archivist