

### Request for Records Disposition Authority

Records Schedule Number      **DAA-0060-2012-0026**  
Schedule Status                 **Modified Approved Version**

Agency or Establishment        **Department of Justice**  
Record Group / Scheduling Group **General Records of the Department of Justice**  
Records Schedule applies to     **Major Subdivision**  
Major Subdivision                **Office of Attorney Recruitment and Management**  
Schedule Subject                 **Attorney Bar Certification**  
Internal agency concurrences will be provided    **No**

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

## Outline of Records Schedule Items for DAA-0060-2012-0026

Sequence Number	
1	Bar Certificaiton Program
	Disposition Authority Number DAA-0060-2012-0026-0001

## Records Schedule Items

Sequence Number	
1	<p data-bbox="381 421 740 453"><b>Bar Certificaton Program</b></p> <p data-bbox="381 474 1174 506">Disposition Authority Number      <b>DAA-0060-2012-0026-0001</b></p> <p data-bbox="381 527 1529 634"><b>Annual certification documents from the Department components confirming that attorneys in the component are current members of a state bar association and are in good standing</b></p> <p data-bbox="381 655 946 687">Final Disposition                      <b>Temporary</b></p> <p data-bbox="381 708 880 740">Item Status                              <b>Active</b></p> <p data-bbox="381 761 852 793">Is this item media neutral?         <b>Yes</b></p> <p data-bbox="381 815 835 932">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>No</b></p> <p data-bbox="381 953 1108 1006">GRS or Superseded Authority Citation      <b>N1-060-10-032, item 3</b></p> <p data-bbox="381 1049 698 1081"><b>Disposition Instruction</b></p> <p data-bbox="381 1102 1326 1134">Cutoff Instruction                      <b>Cut off at the end fof the calendar year</b></p> <p data-bbox="381 1155 1210 1187">Retention Period                        <b>Destroy 10 year(s) after cutoff</b></p> <p data-bbox="381 1229 695 1261"><b>Additional Information</b></p> <p data-bbox="381 1283 979 1315">GAO Approval                            <b>Not Required</b></p>

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

## Signatory Information

Date	Action	By	Title	Organization
09/18/2012	Certify	Deborah Allen	Assistant Director, O RMP	Justice Management Division - Office of Records Management Policy
03/04/2013	Submit for Concurrence	Dave Miller	Appraisal Archivist	National Archives and Records Administration - Records Management Services
03/05/2013	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
03/05/2013	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
03/08/2013	Approve	David Ferrero	Archivist of the United States	Office of the Archivist - Office of the Archivist