

Request for Records Disposition Authority

Records Schedule Number DAA-0060-2017-0020
Schedule Status Approved

Agency or Establishment Department of Justice
Record Group / Scheduling Group General Records of the Department of Justice
Records Schedule applies to Major Subdivision
Major Subdivision Criminal Division
Minor Subdivision Organized Crime and Gang Section (OCGS)
Schedule Subject Strike Force Daily Memos and Related Records
Internal agency concurrences will be provided No

Background Information The Organized Crime and Gang Section (OCGS) within the Criminal Division was established in late 2010 as a merger of the (former) Organized Crime and Racketeering Section (OCRS), Gang Unit, and the National Gang Targeting, Enforcement & Coordination Center (GangTECC). The new, combined OCGS pursues a multi-faceted approach to combating all forms of organized crime targets.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0060-2017-0020

Sequence Number	
1	Strike Force Daily Memos and Related Records Disposition Authority Number: DAA-0060-2017-0020-0001

Records Schedule Items

Sequence Number	
1	<p>Strike Force Daily Memos and Related Records</p> <p>Disposition Authority Number DAA-0060-2017-0020-0001</p> <p>The predecessor to OCGS formerly supervised 'strike forces' who were physically located in US Attorneys' offices throughout the country, which reported back to the Washington office on cases and investigations under their purview. Records are chronological (with partial exceptions), seven – nine cubic feet, span dates 1970-2001. Earliest files are copies of brief (one-page) memoranda to the predecessor office regarding arrests, indictments, verdicts, judgment reversals, sentencing and similar activities involving organized crime and racketeering suspects. Files are fairly consistent through the 1970's, and for the last 10 years of the series, except that many of the memos are considerably longer and more detailed. The records from the early 1980's to 1991, however, are partially broken down by office. There are several folders devoted solely to the Brooklyn Task Force for approximately 1978-79 and 1981-87; two folders for 'Kansas City,' 1980-89, which actually cover the districts of Western Missouri, Kansas and Colorado; and a number of files whose contents are segregated by major offices, such as Miami, Newark, New Orleans, Philadelphia, and San Francisco. Some files include tracking and analytical documents, and there are also a few instances of correspondence with senior-level officials.</p> <p>Final Disposition Permanent</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Disposition Instruction</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives when most recent record is 15 years old.</p> <p>Additional Information</p> <p>First year of records accumulation 1970</p> <p>End year of records accumulation 2001</p> <p>What will be the date span of the initial transfer of records to the National Archives? From 1970 To 2001</p>

How frequently will your agency transfer these records to the National Archives? **Unknown**
One time transfer.

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper	10 Cubic feet	
Microform		
Hardcopy or Analog Special Media		

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
05/09/2017	Certify	Rebekah Meservy	Assistant Director of RIM Operations	Justice Management Division - Office of Records Mgt Policy
04/30/2019	Return for Revision	Andreea Vlaicu	Archives Specialist	National Archives and Records Administration - Records Management Operations Appraisal Team 1
07/19/2019	Submit For Certification	Terri Curtis	Assistant Director	Criminal Division - Records and Information Management Unit
07/22/2019	Certify	Rebekah Meservy	Assistant Director of RIM Operations	Justice Management Division - Office of Records Mgt Policy
08/09/2019	Submit for Concurrence	Andreea Vlaicu	Archives Specialist	National Archives and Records Administration - Records Management Operations Appraisal Team 1
08/20/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
08/21/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
08/22/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist