

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1. FROM (Agency or establishment) Department of Justice	
2. MAJOR SUBDIVISION Justice Management Division	
3. MINOR SUBDIVISION Facilities & Administrative Services Staff	
4. NAME OF PERSON WITH WHOM TO CONFER <i>Robert A. Strader</i> 12-21-99 Robert A. Strader Asst. Dir., JMD/FASS/MAPS	5. TELEPHONE 202-514-2898

LEAVE BLANK (NARA use only)	
JOB NUMBER NI-60-00-6	
DATE RECEIVED 2/3/00	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE 5-8-00	ARCHIVIST OF THE UNITED STATES <i>John W. Park</i>

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 01-13-00	SIGNATURE OF AGENCY REPRESENTATIVE <i>Bernard W. Berglund</i> Bernard W. Berglund	TITLE Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p style="text-align: center;"><u>AUDIOVISUAL MEDIA SECTION</u></p> <p style="text-align: center;"><u>STILL PHOTOGRAPHY</u></p> <p><u>Contact Sheets and Negatives of Attorney General activities, DOJ Personalities and Events, 1985 - present.</u> Included are upwards of 26,000 images, mainly in 35 mm. format (negative strips, usually accompanied by corresponding contact sheets), housed in plastic pages in ring notebooks. Arranged by Attorney General (AG) administration, and thereunder chronologically by date of photographic coverage.</p> <p>a. <u>Photographs of historically significant mission-related subjects, prominent individuals, and the like.</u></p>		

Agency NWMA NWCS

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	<p><u>DISPOSITION. Permanent.</u> Upon approval of this schedule transfer material up to and including the Barr tenure. Thereafter cut off at end of each AG tenure. Transfer to the National Archives four years after cutoff. (*See Note)</p> <p>b. <u>Photographs of routine events, such as employee award ceremonies and retirement parties and photographic portraits of DOJ personnel other than top-level officials.</u></p> <p><u>DISPOSITION.</u> Dispose of within one year.</p> <p>*NOTE: (Item 1a) While routine and significant photographs should be maintained separately in the future, the current holdings from 1985 to present are intermixed. Permission to transfer the series "as-is" to the National Archives is granted. The National Archives shall exercise archival judgement over the holdings in Item 1a; however, the National Archives shall return any and all photographs judged not to have archival value to the Department of Justice (DOJ). DOJ audiovisual personnel are available to assist in the identification of photographs during the archival process. Photographs accessioned into the National Archives may be loaned back to the DOJ, as needed, in accordance with the provisions of 36 C.F.R. §1228.198.</p> <p><u>Negatives of Attorney General Activities, DOJ Personalities and Events, 1977-1985.</u> Included are upwards of 54,000 images, mixed color and black-and-white, in a variety of formats (35 mm., 2-1/4" x 2-1/4", 4" x 5"), housed in 5" x 7-1/2" jackets. Arranged by Attorney General administration, and thereunder in two subseries: by date of photographic work, or alphabetically by surname of leading personalities covered.</p>		

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USE ONLY)

3.

DISPOSITION. Permanent. Transfer to the National Archives upon approval of the schedule. Routine images judged not to have archival value during the archival process shall be returned to the DOJ.

Note: Negatives accessioned into the National Archives may be loaned back to the DOJ, as needed, in accordance with the provisions of 36 C.F.R. 1228.198.

Prints of DOJ Officials, Events, Activities, c. 1970-present (bulk of the images are from the 1970s through the early 1980s).

Includes upwards of 2,000 prints, majority 8" x 10" with a scattering of contact sheets, mostly housed in 9" x 12" envelopes filed alphabetically by subject or surname in a storeroom filing cabinet.

DISPOSITION. Permanent. Upon approval of this schedule, transfer material up to and including the Barr tenure. Thereafter, cut off at end of each AG tenure. Transfer to the National Archives four years after cutoff.

NOTE: The National Archives shall exercise archival judgement over these holdings, however, the National Archives shall return any prints judged not to have archival value to the DOJ. DOJ audiovisual personnel are available to assist in the identification of prints during the archival process. Prints accessioned into the National Archives may be loaned back to the DOJ, as needed, in accordance with the provisions of 36 C.F.R. 1228.198.

4.

Commemorative Photo Album Relating to Attorney General Robert Kennedy, c. 1961-1964.

DISPOSITION. Permanent. Transfer to the National Archives at the end of Attorney General Reno's tenure.