

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1 FROM (Agency or establishment) Department of Justice	
2 MAJOR SUBDIVISION Justice Management Division	
3 MINOR SUBDIVISION Office of General Counsel.	
4 NAME OF PERSON WITH WHOM TO CONFER <i>Barbara Bush</i> Barbara Bush, Deputy General Counsel	5 TELEPHONE (202) 514 - 3452

LEAVE BLANK (NARA use only)	
JOB NUMBER <i>71-060-04-3</i>	
DATE RECEIVED <i>12-8-2003</i>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
DATE <i>5-24-04</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>12-04-03</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Bernard D. England</i>	TITLE Records Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>Department Contact Records</p> <p>Contact information records about individuals who are not current Department of Justice employees, that is used by the Department to contact the individuals when necessary for official purposes Records may be paper based or in electronic format</p> <p>Disposition Destroy or delete contact records when no longer needed for official purposes</p>		

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