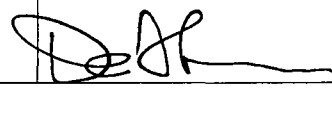



<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER N1-060-07-2	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 6/10/2007	
1 FROM (Agency or establishment) United States Department of Justice		<b>NOTIFICATION TO AGENCY</b>  In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION <del>General Division</del>			
3 MINOR SUBDIVISION Organized Crime Drug Enforcement Task Forces (OCDETF)			
4. NAME OF PERSON WITH WHOM TO CONFER Jill Aronica, Chief Information Systems Section, OCDETF	5 TELEPHONE NUMBER (202) 616-1931	DATE 8/10/08	ARCHIVIST OF THE UNITED STATES 
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 12-17-08	SIGNATURE OF AGENCY REPRESENTATIVE Jeanette Plante 		TITLE Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	The goal of the Organized Crime Drug Enforcement Task Forces (OCDETF) program is to identify, investigate, and prosecute the most significant drug trafficking and money laundering organizations and their related enterprises, and to disrupt and dismantle the operations of those organizations in order to reduce the drug supply in the United States. The OCDETF program funds attorneys, agents, and support personnel from participating law enforcement agencies located throughout the country and OCDETF cases are initiated in all federal judicial districts. The OCDETF Executive Office is located in Washington, DC and supports the needs of the OCDETF program by performing a variety of management and administrative functions.  <p style="text-align: center;">See Attached</p>		

## OCDETF Management Information System (MIS) – Law Enforcement Sensitive

### 1 Inputs: Paper copies dated 1982 - Present

*Temporary*: Cut off data at the close of case Destroy 5 years after cutoff, upon verification of successful conversion and input into the system

### 2. OCDETF MIS Data Files (Master File)

*PERMANENT* Cut off data for closed cases annually Transfer a copy of the data for closed cases to the National Archives and Records Administration 25 years after cutoff, in accordance with 36 CFR 1228 270, or existing NARA-transfer requirements at the time of transfer

### 3 Outputs

*Temporary*: Destroy/delete when no longer needed for administrative, legal, audit, or other purposes (GRS 20, Item 16)

### 4. System Documentation

*PERMANENT*: Transfer to the National Archives and Records Administration with the permanent OCDETF (MIS) Data Files (GRS 20, Item 11(a)2)