

Request for Records Disposition Authority <small>(See Instructions on reverse)</small>		Leave Blank (NARA Use Only)	
To National Archives and Records Administration (NIR) Washington, DC 20408		Job Number N1-060-07-3	
1 From (Agency or establishment) United States Department of Justice		Date Received 7/20/07	
2 Major Subdivision National Security Division		Notification to Agency In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 Minor Subdivision			
4 Name of Person with whom to confer Kevin G. Tiernan	5 Telephone (include area code) 202/307-9972	Date 11/20/07	Archivist of the United States <i>[Signature]</i>
6 Agency Certification I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached <input type="checkbox"/> has been requested			
Signature of Agency Representative <i>[Signature]</i>		Title Director, ORMP	Date (mm/dd/yyyy) 07/12/2007
Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	DOJ intelligence materials *** See attached ***		

11/26/07 Copies sent to agency, NWMB, DOME, DOWM, NWCT, & OR

Request for Records Disposition Authority

Intelligence materials: Intelligence materials compiled from multiple sources by the Office of Intelligence Policy (OIPR) and Review for the Counsel for Intelligence Policy.

Description: Each day, OIPR receives the FBI's Director's Briefing Book, situation reports and other intelligence materials and copies are distributed to within the Department of Justice (the Attorney General, the Deputy Attorney General, the Assistant Attorney General for National Security, Counsel for Intelligence Policy, etc...) The OIPR Intelligence Research Specialist maintains the recordkeeping copy for the office. The distribution list is subject to change.

These records are arranged chronologically. Classification: TS/SCI.

1. **OIPR Intelligence Research Specialist copy of OIPR Intelligence Materials**

A. **Paper versions: Disposition: PERMANENT:** If recordkeeping copy is paper, retire to offsite storage when two years old. Transfer to National Archives and Records Administration when 30 years old.

B. **Electronic versions: Disposition: PERMANENT.** If recordkeeping copy is electronic, create preservation copy annually. Transfer to National Archives and Records Administration when 30 years old. *Records will be transferred to NARA in accordance with 36 CFR 1228.270, or the applicable regulations, at the time of transfer.*

2. ~~All other copies~~

~~Disposition: TEMPORARY. Destroy daily, or when no longer needed for reference purposes.~~

~~NOTE: Portions of these records may be removed from the daily, distributed materials and incorporated into other records.~~

*Withdrawn
by DoS
Kevin Tierman
10/25/07
sm*