Request for Records Disposition Authority

(See Instructions on reverse)

To National Archives and Records Administration (NIR)
Washington, DC 20408

1 From (Agency or establishment)
United States Department of Justice

2 Major Subdivision
National Security Division

3 Minor Subdivision

4 Name of Person with whom to confer
Kevin G. Tiernan

5 Telephone (include area code)
202/307-9972

---

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

x is not required

Date

07/12/2007

Signature of Agency Representative

Title

Date

7 Item Number

8 Description of Item and Proposed Disposition
FISA litigation materials

*** See attached ***

---

標準形115 (Rev 3/91)

NSN 7540-00-634-4064

Previous Edition Not Usable

Page of 

Prescribed by NARA 36 CFR 1228
Proposed Disposition Authority

Litigation Case Files: Litigation Case Files created by the Office of Intelligence Policy Review (OIPR).

Description: OIPR creates and maintains case files documenting litigation which involves the United States government and any information collected pursuant to an authority under the jurisdiction of the Foreign Intelligence Surveillance Court (FISC) approved surveillance. Maintained alphabetically, by name of target or by case name. Highest Classification TS/SCI

1. OIPR Litigation Case Files
   a. Deputy Counsel for FISA Litigation files
      Disposition: PERMANENT. Cut off annually, retire to offsite storage when at least three years old. Transfer to National Archives and Records Administration when 30 years old.
   b. OIPR attorneys FISA Litigation files
      Disposition: TEMPORARY. Review files at the close of the case (when all appeals have been exhausted) and combine all substantive work product, memoranda, pleadings and correspondence (including electronic mail) with the permanent files of the Deputy Counsel for FISA Litigation [item (a), above]. Destroy all other material when one year old, or when no longer needed, which ever is sooner.

   [Signature] 10/23/07