

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <b>N1-60-08- 3</b>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received	
1 FROM (Agency or establishment) <b>Department of Justice</b>		<b>NOTIFICATION TO AGENCY</b>	
2 MAJOR SUBDIVISION <b>Justice Management Division</b>		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION <b>Management &amp; Planning Staff, Audit Liaison Group</b>			
4. NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE NUMBER	DATE <b>6/13/08</b>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
<p>6 AGENCY CERTIFICATION</p> <p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for th . agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p style="text-align: center;"> <input checked="" type="checkbox"/> is not required                  <input type="checkbox"/> is attached, or                  <input type="checkbox"/> has been requested         </p>			
DATE <b>3/6/2008</b>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>		TITLE
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	SEE ATTACHED		
SA 6/17/08 copies sent to Agency, NWML/NR			

Department of Justice: Justice Management Division: Office of Inspector General Tracking System

The OIG Audit Tracking System is maintained by the Justice Management Division's Management & Planning Staff, Audit Liaison Group (ALG) to track the resolution, implementation and closure of Office of the Inspector General audit recommendations. Audit reports are monitored until all related audit recommendations are resolved and closed.

1. Inputs

Data for the system comes from copies of OIG audit reports and subsequent follow up memos. The originals of these have already been scheduled as part of N1-060-99-11 (items 1-2).

Disposition: TEMPORARY, copies should be destroyed after data is entered and verified. Originals should be filed with and disposed of as directed in the appropriate series schedule.

2. Master File

Information captured includes 1) the text of the open recommendations, 2) the associated report title, 3) the status of the recommendation, 4) the current status of agency actions to implement the recommendations, 5) cost findings associated with those recommendations and 6) agency efforts to address those cost findings.

Disposition: TEMPORARY, delete 8 years after report/recommendation closed.

3. Outputs

The system generates reports of various types. Some of these reports are included in the Attorney General's Semiannual Management Report to Congress.

Disposition: TEMPORARY, destroy/delete when no longer needed for administrative use.

4. System Documentation

Disposition: TEMPORARY, delete 8 years after report/recommendation closed.