

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER N1-60-08-4	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received	
1 FROM (Agency or establishment) Department of Justice		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Justice Management Division		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Management and Planning Staff, Audit Liaison Group			
4. NAME OF PERSON WITH WHOM TO CONFER Suzanne Johnson	5 TELEPHONE NUMBER 514-0469	DATE 6/13/08	ARCHIVIST OF THE UNITED STATES <i>Allen W. ...</i>
<p>6 AGENCY CERTIFICATION</p> <p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p><input checked="" type="checkbox"/> is not required      <input type="checkbox"/> is attached, or      <input type="checkbox"/> has been requested</p>			
DATE 3/6/2008	SIGNATURE OF AGENCY REPRESENTATIVE <i>Janet ...</i>		TITLE
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	SEE ATTACHED		
<i>At 6/17/08 copies sent to Agency, NWML, NR</i>			

Department of Justice: Justice Management Division: Government Accountability Office (GAO)  
Final Reports Tracking System

The GAO Tracking System is maintained by the Justice Management Division's Management and Planning Staff, Audit Liaison Group (ALG) to track GAO final reports closed without recommendations and the implementation of GAO report recommendations directed at the agency. Reports and recommendations are tracked for progress until considered closed.

1. Inputs

Data for the system comes from copies of GAO correspondence which includes GAO Testimony and final reports.

Disposition: TEMPORARY, copies should be destroyed after data is entered and verified, or when no longer needed by agency, whichever is later.

2. Master File

Information captured includes 1) background information regarding the review (Jobcode, title, summary, requestors, contact information, review status, components involved in the review, etc.); 2) the text of the recommendations; 3) the status of the recommendation; and 4) closure dates.

Disposition: TEMPORARY, delete 8 years after report/recommendation closed.

3. Outputs

The system generates *ad hoc* reports of various types. These reports are used to inform Senior Department management, ALG Staff, Component Audit Liaisons and GAO officials of the status of ongoing reviews and the status of open recommendation implementation.

Disposition: TEMPORARY, destroy/delete when no longer needed for administrative use.

4. System Documentation

Disposition: TEMPORARY, delete 8 years after report/recommendation closed.