

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-60-08- 24	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 5/13/09	
1. FROM (Agency or establishment) Department of Justice		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION National Security Division			
3. MINOR SUBDIVISION Counterespionage Section: Foreign Agents Registration Act Unit			
4. NAME OF PERSON WITH WHOM TO CONFER Kevin G. Tiernan	5. TELEPHONE NUMBER 202/307-9972	DATE 7/6/09	ARCHIVIST OF THE UNITED STATES <i>Adrienne Thomas</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 5/7/2009	SIGNATURE OF AGENCY REPRESENTATIVE Jeanette Plante <i>Jeanette Plante</i>		TITLE Director, ORMP
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Foreign Agents Registration Act System (see attached)		

Department of Justice: National Security Division: Foreign Agents Registration Act

The Foreign Agents Registration Act (FARA) was enacted in 1938 (22 U.S.C. § 611-621 and 28 C.F.R. Part 5). FARA is a disclosure statute that requires persons acting as agents of foreign principals in a political or quasi-political capacity to make periodic public disclosure of their relationship with the foreign principal, as well as activities, receipts and disbursements in support of those activities. Disclosure of the required information facilitates evaluation by the government and the American people of the statements and activities of such persons in light of their function as foreign agents. The FARA Registration Unit of the Counterespionage Section (CES) in the National Security Division (NSD) is responsible for the administration and enforcement of the Act.

The Foreign Agents Registration Act (FARA) system is an electronic compilation of data and documents submitted as part of the registration of foreign agents. The system includes an online search interface available since June 2007 that allows public access to the data.

1. Inputs

Information is entered into the system based upon documents submitted as part of the initial and ongoing registration. These documents include an initial registration form, short forms for all individual agents associated with the registrant, accompanying exhibits required by statute, amendments to previously submitted information, and a required 6 month supplemental statement. Prior to 1996, registrants were also required to submit a report on any political propaganda for dissemination. Some documents have been scanned and associated within the system.

File submitted documents according to appropriate case file disposition (N1-60-88-10, item 149).

2. Master file

Data is maintained in a relational database by registrant and each document submitted. Fielded data includes (but is not limited to) registration number, registrant name, alias, associated short form agents, document type and date received, foreign principal and country location, registration status, dates of original registration and termination.

Disposition: PERMANENT, Transfer to National Archives thirty (30) years after termination of registration.

3. Outputs

- Search interface for online public access.
- Registrant Reports
- Financial Reports
- Report to Congress
- Invoices
- Form Letters

Disposition: TEMPORARY, delete/destroy when no longer needed. (GRS 20)

4. System Documentation

Disposition: PERMANENT, Transfer to National Archives with master file.