

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER <i>NI-060-09-12</i>	
1 FROM (Agency or establishment) U S. Department of Justice		Date Received <i>2/20/09</i>	
2 MAJOR SUB DIVISION Executive Office for U S Attorneys		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Gail C Ratliffe, Deputy Chief Operating Officer	5 TELEPHONE 202 616 6876	DATE <i>5/4/09</i>	ARCHIVIST OF THE UNITED STATES <i>Adrian C. Thomas</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>2/18/09</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Janetta Platts</i>		TITLE <i>Director, ORMP</i>
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Attorney General's Advisory Committee of United States Attorneys (AGAC) Meeting Summaries Prepared and Maintained by the Executive Office for United States Attorneys SEE ATTACHED		

**Attorney General's Advisory Committee of United States Attorneys (AGAC):
Meeting Summaries**

Prepared and Maintained by the Executive Office for United States Attorneys (EOUSA)

Background:

The major function of the 93 United States Attorneys is to prosecute for all offenses against the United States; prosecute or defend, for the Government, all civil actions, suits or proceeding in which the United States is concerned; and institute and prosecute proceedings for the collection of fines, penalties, and forfeitures incurred for violation of any revenue law unless satisfied upon investigation and justice does not require such proceedings

The Executive Office for United States Attorneys (EOUSA) was created on April 6, 1953, by AG Order No 8-53 to provide for close liaison between the Department of Justice (DOJ) in Washington, D C., and the 93 United States Attorneys located throughout the 50 states, the District of Columbia, Guam, the Marianas Islands, Puerto Rico, and the U. S. Virgin Islands. The mission of the Executive Office for United States Attorneys (EOUSA) to provide executive assistance and supervision to the 94 Offices of the United States Attorneys, and facilitate relationships among the United States Attorneys, components of the Department of Justice, and other agencies.

28 CFR 0.10 defines the role of the Attorney General's Advisory Committee of U.S Attorneys (AGAC) as follows: (a) The Attorney General's Advisory Committee of U.S. Attorneys shall consist of fifteen U.S. Attorneys, designated by the Attorney General. The membership shall be selected to represent the various geographic areas of the Nation and both large and small offices. Members shall serve at the pleasure of the Attorney General, but such service normally shall not exceed three years and shall be subject to adjustment by the Attorney General so as to assure the annual rotation of approximately one-third of the Committee's membership. (b) The Committee shall make recommendations to the Attorney General, to the Deputy Attorney General and to the Associate Attorney General concerning any matters which the Committee believes to be in the best interests of justice, including, but not limited to, the following: (1) Establishing and modifying policies and procedures of the Department; (2) Improving management, particularly with respect to the relationships between the Department and the U S. Attorneys, (3) Cooperating with State Attorneys General and other State and local officials for the purpose of improving the quality of justice in the United States; (4) Promoting greater consistency in the application of legal standards throughout the Nation and at the various levels of government; and (5) Aiding the Attorney General, the Deputy Attorney General and the Associate Attorney General in formulating new programs for improvement of the criminal justice system at all levels, including proposals relating to legislation and court rules (c) The Committee shall select from its membership a chairman, a vice-chairman and a secretary, and shall establish such subcommittees as it deems necessary to carry out its objectives. United States Attorneys who are not members of the Committee may be included in the membership of subcommittees. (d) The Executive Office for U.S. Attorneys shall provide the Committee with such staff assistance and funds as are reasonably necessary to carry out the Committee's responsibilities [Order No 64076, 41 FR 7748, Feb. 20, 1976, as amended by Order No. 96081, 46 FR 52340, Oct. 27, 1981]

Subcommittees of the AGAC address ongoing office management and budget issues as well as

Attorney General initiatives are created by the AGAC. United States Attorneys are appointed to these subcommittees.

1. AGAC Meeting Summaries

Summaries of issues addressed by the AGAC following each meeting. Verbatim minutes are not taken; issues are summarized for discussion purposes and follow up. EOUSA is the official custodian of these summaries.

Disposition: PERMANENT. Cut off at the end of a Presidential administration. Transfer to the National Archives 10 years after cutoff. Electronic versions will be transferred in accordance with the transfer requirements specified in 36 CFR 1228.270, or the existing NARA requirements at the time of the transfer.

2. AGAC Subcommittee Meeting Summaries

Summaries of issues addressed by Subcommittees of the AGAC following each meeting. Verbatim minutes are not taken, discussions of issues and recommendations are summarized and either recorded in official minutes or presented to the AGAC orally and recorded in the official AGAC meeting summaries.

Disposition: PERMANENT. Cut off at the end of a Presidential administration. Transfer to the National Archives 10 years after cutoff. Electronic versions will be transferred in accordance with the transfer requirements specified in 36 CFR 1228.270, or the existing NARA requirements at the time of the transfer.