

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER <i>NI-060-09-18</i>	
1 FROM (Agency or establishment) U S Department of Justice		Date Received <i>6/4/09</i>	
2 MAJOR SUB DIVISION Executive Office for United States Attorneys		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Gail C Ratliffe	5 TELEPHONE 202 616 6876	DATE <i>9-11-09</i>	ARCHIVIST OF THE UNITED STATES <i>Adrienne C. Shome</i>
<p>6 AGENCY CERTIFICATION</p> <p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p><input checked="" type="checkbox"/> is not required is attached, or has been requested</p>			
DATE <i>9/11/09</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Janita Platte</i>	TITLE <i>Director/GRMP</i>	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	United States Attorneys' Annual Statistical Report See attached	<i>NI-60-99-1, item 01</i> <i>- per email of 7/17/09 from Gail Ratliffe.</i> <i>-RF</i>	

United States Attorneys' Annual Statistical Report

I. Organizational Context in which the records were created:

The office of the United States Attorney (USA) was created in the Judiciary Act of 1789, which directed the President to appoint in each federal district a “person learned in the law to act as an attorney for the United States.” According to 1 Stat. 92, the United States Attorney was “to prosecute in [each] district all delinquents for crimes and offenses cognizable under the authority of the United States, and all civil actions in which the United States shall be concerned.” In 1789, there were only thirteen federal districts. Today there are 94 federal districts with 93 U.S. Attorneys serving them. (The same U.S. Attorney serves both the District of Guam and the District of the Northern Mariana Islands.)

The Executive Office for United States Attorneys (EOUSA) was created by an order of the Attorney General on April 6, 1953 to “provide general executive assistance and supervision to the offices of the United States Attorneys.” The U.S. Code of Federal Regulation (CFR), 28 CFR § 22, states that: “The Executive Office for United States Attorneys shall be under the direction of a Director who shall: (a) Provide general executive assistance and supervision to the offices of the U.S. Attorneys, including: (1) Evaluating the performance of the offices of the U.S. Attorneys, making appropriate reports and inspections and taking corrective action where indicated. (2) Coordinating and directing the relationship of the offices of the U.S. Attorneys with other organizational units of the Department of Justice.”

As part of both its supervision and support role for the United States Attorneys EOUSA, and more specifically its Data Analysis Staff, is the primary source of statistical information and analysis for the Executive Office for United States Attorneys (EOUSA). This information and analysis has two primary purposes: First, it provides reliable data, identifies trends, and allows for management analysis so that the United States Attorneys can more effectively achieve their mission. Second, it provides the basis for the justification of the United States Attorneys' annual budget request. The Annual Statistical Reports was first published for Fiscal Year 1955 data; data began to be collected on October 1, 1954.

Beginning May, 2009, these reports are available to the public at:
www.usdoj.gov/usao/reading_room/foiamanuals.html)

II. Description of the records:

Annual Statistical Report: As an integral part of their prosecution and litigation efforts, the United States Attorneys report to EOUSA information on the criminal and civil matters, cases, and appeals each office handles. In turn, EOUSA encapsulates this information in a centralized database, in which United States Attorneys Office matters and case data are continuously collected. Annual Statistical Report are produced from this database, which includes charts and tables reflecting a statistical summary of the matters and cases handled by the United States

Attorneys. The Annual Statistical Report is produced approximately 8 months after the end of the fiscal year.

Disposition: PERMANENT. Cut off upon publication of the Report. Accession ~~both~~ ~~paper and electronic copies~~ to NARA at the time of publication. Electronic accessions will meet NARA's requirements for accessioning electronic records stated in 36 CFR 1228.270, or the existing NARA requirements at the time of accessioning.

*- removed per
email of 8/27
-RF*

NOTE: Annual Statistical Reports covering the fiscal years FY 1955 – FY 2008 will be scanned into PDF format with Optical Character Recognition, thereby making them text searchable.