

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>N1-60-11-10</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		Date received <i>1/4/11</i>	
1 FROM (Agency or establishment) U S Department of Justice		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Office of Records Management Policy		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Ivan King	5 TELEPHONE 202-616-9708	DATE <i>14th 2011</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u> 1 </u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>12/29/2010</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>		TITLE <i>Director, ORMP</i>
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Records of the Attorney General - Microfilm Microfilm system record copies documenting the programs, activities, and projects of the Attorney General (AG) (Date range of film from 1985 – 2004) (SEE ATTACHED)	N1-060-94-2, Items 1(b)1, 1(b)2, and #2	

Records of the Attorney General - Microfilm

1) Microfilm system record copies documenting the programs, activities, and projects of the Attorney General (AG) (Date range of film from 1985 – 2004)

Note These records were previously scheduled and approved as permanent under authority N1-60-94-2, items 1(b)(1) & (2) and item 2 and are scheduled for transfer to NARA. However, some of these records sustained exposure to water and none were maintained in accordance with standards specified in 36 CFR 1230.20, i.e. the film was not rewound (exercised) for preservation purposes. Further, this series does not represent the complete collection of records, (e.g., it does not include grand jury, law enforcement sensitive, submitted under seal, and classified national security information). Additionally, as discussed further in the note below, there is not a complete finding aid to the microfilm. These records are not easily referenced and have diminished, if any, archival value. Additionally, both the “classified” and “unclassified” paper copies of these records are scheduled under N1-60-94-2, items 1(a)(1)(a) and item 4, are complete series and contain records that are not captured in the microfilm.

a) Silver halide original copy for the subject and chronological file systems

Disposition: Temporary. Destroy immediately upon approval of this schedule
Supersedes N1-60-94-2, item (1)(b)(1)

b) Diazo duplicate copies relating to the systems above

Disposition Temporary. Destroy immediately upon approval of this schedule
Supersedes N1-60-94-2, item (1)(b)(2)

2) Finding aids (hard copy) for the subject files (textual records) and for microfilm records

Disposition Temporary. Destroy immediately upon approval of this schedule
Supersedes N1-60-94-2, item 2.

Note The paper finding aid to the microfilm (also scheduled as permanent and to be transferred to NARA along with the microfilm) is printed on old computer printout paper that lists the microfilm tape number. In some instances staff of the Executive Secretariat were able to annotate this print out to reflect where the individual pieces of controlled correspondence appeared on each reel of microfilm, however, not all computer print out finding aids were annotated making them unusable. Due to this lack of descriptive information (i.e., tape number, date order, etc.), finding records captured on microfilm would be extremely challenging. Thus, these records have diminished, if any archival value. Additionally, the electronic finding aid for the paper records (which is scheduled as permanent under NARA authority N1-60-95-6, item (1)(b) indexes the complete series and contains descriptive information (i.e., subject, date, to, from, and control number derived from the automated tracking system) necessary to identify and locate the paper records.