

# NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

## **Schedule Number: N1-060-88-009**

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 10/7/2022

### **ACTIVE ITEMS**

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

N1-060-88-009 / 2 until 01-01-2016

### **SUPERSEDED AND OBSOLETE ITEMS**

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

N1-060-88-009 / 1 is superseded by DAA-0060-2015-0005-0001

N1-060-88-009 / 2 is superseded by DAA-0060-2015-0005-0001 day forward from 01-01-2016

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO <b>GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b>		JOB NO <b>NI-60-88-9</b>	DATE RECEIVED <b>7-13-88</b>
1 FROM <i>(Agency or establishment)</i> <b>Department of Justice</b>		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION <b>Civil Division</b>		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION <b>Office of the Assistant Attorney General</b>			
4 NAME OF PERSON WITH WHOM TO CONFER <i>Paula Fishbein</i> <b>Paula Fishbein</b> 7/6/88	5, TELEPHONE EXT <b>724-7550</b>	DATE <b>5/1/89</b>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence  is attached, or  is unnecessary

B DATE <b>07-13-88</b>	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Bernard W. Berglund</i> <b>Bernard W. Berglund</b>	D TITLE <b>Assistant Chief, Records Management Section/FASS/JMD</b>
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p><u>OFFICE OF THE ASSISTANT ATTORNEY GENERAL, CIVIL DIVISION</u></p> <p>Official files of the Assistant Attorney General, Civil Division (AAG/CIV). Files consist of all subject, project, and other correspondence relating to the policies and/or operations of the Civil Division.</p> <p>Disposition: <u>Permanent</u>. Cutoff at the end of each AAG/CIV tenure. Transfer to the Washington National Records Center (WNRC) when no longer needed for reference, or two years after cutoff, whichever is sooner. Offer to the National Archives 15 years after cutoff.</p>		<p>All changes to this proposed schedule have been approved by:</p> <p><i>Cathie [Signature]</i> date <b>3/31/89</b> NARA Appraiser</p> <p><i>Bernard W. Berglund</i> date <b>03-30-89</b> DOJ Records Officer</p>
2.	<p>Official files of <del>Deputy Assistant Attorneys General</del>, Civil Division (<del>DAAG/CIV</del>), and Special Assistants (SA). Files consist of all subject, project, and other correspondence relating to the operations of the Civil Division.</p> <p>*DAAG files withdrawn, as no records were available for examination. SA files appraised as temporary; see p. 2.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO  
N1-60-88-9

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	<p>Disposition: Temporary. Cut off at the end of <del>Permanent. Cutoff at the end of</del> <del>DAAC/CIV and SA tenure.</del> Transfer to the WNRC when no longer needed for reference, or two years after cutoff, whichever is sooner. <del>Offer to the National Archives</del> Destroy 15 years after cutoff.</p>		