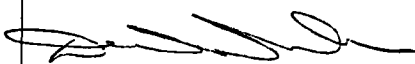
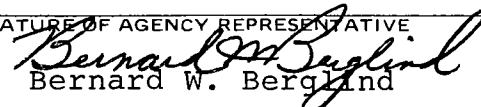


REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO N1-60-88-11	DATE RECEIVED 11/13/89
1 FROM (Agency or establishment) Department of Justice		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Justice Management Division		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Records Management Section			
4 NAME OF PERSON WITH WHOM TO CONFER Bernard W. Berglund	5 TELEPHONE EXT 272-6126	DATE 11/3/89	ARCHIVIST OF THE UNITED STATES 
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in 7 matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 07-13-89	C. SIGNATURE OF AGENCY REPRESENTATIVE  Bernard W. Berglund	D TITLE Assistant Chief, Records Management Section, Justice Management Division
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p align="center">STRAIGHT NUMBER FILES</p> <p>Prior to the establishment of the duplex-numeric system, DOJ employed a straight numerical filing system under which each case or subject was given a consecutive number with no distinction as to class, nature, or subject. The system was initiated in 1903. Although the straight number files gradually became much less significant after 1912, no uniform rule was applied to divide material between them and the classified subject files of the duplex-numeric system. In addition, several straight number files came to operate like the classified subject files, with individual case files being created under a straight number representing a particular statute or subject.</p> <p>This schedule supersedes Job No. NC1-60-78-1, items 103-06 of which cover straight number files.</p> <p>NOTE: Disposition instructions for GENERAL FILES ("0" subs) relating to the following straight numbers are provided by Item 14 of this schedule.</p>		

1. 80094 - National Traffic and Motor Safety Act

This classification covers suits arising under the National Traffic and Motor Safety Act of 1966, which authorized the Department of Transportation to establish uniform federal safety standards for automobiles and automobile parts such as tires and windshields. The act also authorized the National Transportation Safety Board to review Federal Aviation Administration decisions to revoke or suspend the licenses of private or commercial airline pilots.

Disposition: Transfer to WNRC one year after close of case. Destroy 15 years after close of case.

2. 84381 - Witness Immunity

This classification deals primarily with the implementation of statutes which authorize the attorney general to grant witnesses immunity from prosecution. Documentation predating these statutes focuses on witness immunity issues.

A. Sections 1-399

Disposition: PERMANENT. Transfer to WNRC one year after close of case. Transfer to the National Archives in five-year blocks 30 years after close of case.

B. All other sections

Disposition: Transfer to WNRC one year after close of case. Destroy 10 years after close of case.

3. 118982 - Diplomatic Immunity

This classification covers matters relating to requests for immunity from legal action for foreign diplomatic personnel.

A. Multi-section case files and related enclosures.

Disposition: PERMANENT. Transfer to WNRC one year after close of case. Transfer to the National Archives in five-year blocks 30 years after close of case.

- B. Single-section case files and related enclosures.

Disposition: Transfer to WNRC one year after close of case. Destroy 10 years after close of case.

4. 219715 - Walsh-Healey Act

This classification covers violations of the Walsh-Healey Act of 1936, which provides that employers adhere to certain overtime, minimum-wage, and child labor standards in the performance of U.S. government contracts. One case deals with a violation of the McNamara-O'Hara Service Contract Act of 1965, which has similar provisions concerning firms under contract with the federal government.

- A. Multi-section case files and related enclosures.

Disposition: PERMANENT. Transfer to WNRC one year after close of case. Transfer to the National Archives in five-year blocks 30 years after close of case.

- B. Single-section case files and related enclosures.

Disposition: Transfer to WNRC one year after close of case. Destroy 15 years after close of case.

5. 223076 - Occupational Safety and Health Act of 1970

This classification covers violations of the Occupational Safety and Health Act of 1970 relating to safety in the workplace.

- A. Case files and related enclosures controlled by the Criminal Division.

Disposition: Transfer to WNRC one year after close of case. Destroy 10 years after close of case.

- B. Case files and related enclosures controlled by other divisions.

Disposition: Transfer to WNRC one year after close of case. Destroy 15 years after close of case.

6. 233279 - Subpoenas

This classification covers cases invoking a subpoena duces tecum which permits litigants to acquire documents or to obtain testimony from a federal employee in a suit between private parties or in a suit in which the federal government is a party.

A. Multi-section case files and related enclosures.

Disposition: PERMANENT. Transfer to WNRC one year after close of case. Transfer to the National Archives in five-year blocks 30 years after close of case.

B. Single-section case files and related enclosures.

Disposition: Transfer to WNRC one year after close of case. Destroy 15 years after close of case.

7. 235033 - Jurisdiction

This classification covers questions as to whether federal, state, or local governments have exclusive or concurrent jurisdiction over criminal and civil offenses committed on federal government property.

Disposition: PERMANENT. Transfer to WNRC one year after close of case. Transfer to the National Archives in five-year blocks 30 years after close of case.

8. 235460 - Railroad Retirement

This classification covers suits under the Railroad Retirement Act of 1935, as amended in 1974, and the Railroad Unemployment Insurance Act of 1983. These cases concern litigation brought to recover benefits paid under provisions of the aforesaid acts or appeals of the decisions of the Railroad Retirement Board.

Disposition: Transfer to WNRC one year after close of case. Destroy 15 years after close of case.

9. 235981 - Federal Alcohol Administration Act

This classification covers appeals of the decisions of a district supervisor or deputy commissioner of the Internal Revenue Service (IRS) to suspend, deny, or revoke a basic operating permit of a liquor distiller,

wholesaler, importer, or distributor because of an alleged violation of the Federal Alcohol Administration Act of 1935.

Disposition: Transfer to WNRC one year after close of case. Destroy 15 years after close of case.

10. 236380 - Administrative Procedure Act, Freedom of Information Act, Privacy Act

This classification covers matters relating to administrative procedures and requests made under the Freedom of Information Act and the Privacy Act.

- A. Subclassifications 236380-4 and 236380-6 (including 236380-4-1 and 236380-6-1).

Disposition: Transfer to WNRC one year after close of case. Destroy 7 years after close of case.

- B. All other 236380 subclassifications.

Disposition: PERMANENT. Transfer to WNRC one year after close of case. Transfer to the National Archives in five-year blocks 30 years after close of case.

11. 236452 - Federal Coal Mine Health and Safety Act of 1969

This classification covers efforts to secure injunctions under the Federal Coal Mine Health and Safety Act of 1969 as amended by the Federal Coal Mine Safety and Health Act of 1977. Civil and criminal penalty cases under this act are maintained under Class 179, Federal Coal Mine Health and Safety Act.

Disposition: Transfer to WNRC one year after close of case. Destroy 15 years after close of case.

12. 236517 - Tax Assessments Against the United States

Disposition not authorized. [No disposition standards are provided for files maintained under this classification, as NARA and DOJ's Tax Division were unable to reach agreement on access to the records.]

13. 236702 - War Contract Hardship Claims Act (Lucas Act)

This classification covers civil suits brought by contractors against the U.S. government to recover losses incurred in the performance of various government contracts during World War II. These cases are based on appeals under the Lucas Act of adverse decisions of the War Department's Hardship Claims Board.

A. Multi-section case files and related enclosures.

Disposition: PERMANENT. Transfer to WNRC one year after close of case. Transfer to the National Archives in five-year blocks 30 years after close of case.

B. Single-section case files and related enclosures.

Disposition: Transfer to WNRC one year after close of case. Destroy 15 years after close of case.

14. GENERAL FILES

General files are identified by standard sub-numbers (identified as "0" subs), each of which represents a definite category applicable to all classes. These sub-numbers may be used immediately after the standard primary class number, after the standard secondary district number, or in other combinations according to the rules of the particular classification. The files themselves are arranged chronologically.

While the use of an "0" normally is an indicator of a general file, there is a basic exception to this rule. In instances in which the "0" is followed by another number, the "0" designates a category of case files, and the following number (i.e., New Sub, representing a new subject) identifies a specific case file.

- A. 04 - Executive orders and presidential proclamations
012 - Policies and procedures
016 - Definitions and interpretations

Disposition: PERMANENT. Transfer to WNRC as space requirements and frequency of use dictate. Transfer to the National Archives in five-year blocks when 30 years old.

- B. All other general files (exclusive of 04, 012, and 016) covered by this schedule.

Disposition: Transfer to WNRC as space requirements and frequency of use dictate. Destroy when 10 years old.