
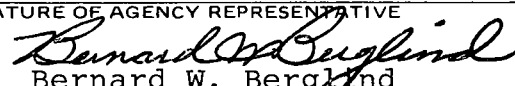


<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK	
		JOB NO	N1-60-90-6
TO <b>GENERAL SERVICES ADMINISTRATION</b> <b>NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b>		DATE RECEIVED	2/6/90
1 FROM <i>(Agency or establishment)</i> Department of Justice		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Office of Policy Development		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Office of Asylum Policy and Review			
4 NAME OF PERSON WITH WHOM TO CONFER June Langley <i>jl</i>	5 TELEPHONE EXT 633-2415	DATE 5/24/90	ARCHIVIST OF THE UNITED STATES 

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence  is attached, or  is unnecessary

B DATE <i>02-02-90</i>	C. SIGNATURE OF AGENCY REPRESENTATIVE  Bernard W. Berglund	D TITLE Assistant Chief, Records Management Section/FASS/JMD
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<u>CASE FILES</u>		
	<p>The Asylum Policy and Review Unit (APRU) was established in April 1987 by regulation 28 CFR Ch. 1, Section 0.18a(f), which states:</p> <p>The Deputy Attorney General is authorized, and may delegate authority to the Director of the Asylum Policy and Review Unit within the Office of the Legal Policy, to:</p> <p>Compile and disseminate to Immigration and Naturalization Service (INS) officers information concerning the persecution of persons in countries on account of race, religion, nationality, membership in a particular social group, or political opinion.</p> <p>Review cases decided by the Board of Immigration Appeals pursuant to 8 CFR 3.1(h)(1)(i).</p> <p>Review INS asylum decisions in cases which the Deputy Attorney General directs INS to refer to him. The DAG has directed that all Final Denials of requests for asylum be reviewed by this office.</p> <p>Assist INS in conducting training concerning asylum and assist in resolving questions of policy that may arise.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY -- CONTINUATION		JOB NO	PAGE 2 OF 2
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	<p>Case files generally consist of the following:</p> <ul style="list-style-type: none"> <li>- Letter of Final Denial from the District Director, INS.</li> <li>- Bureau of Human Rights and Humanitarian Affairs (BHRHA), U.S. Department of State advisory opinion.</li> <li>- Interviewer comment sheet.</li> <li>- I-589 application (Request for Asylum).</li> <li>- Material (affidavits, news articles, etc.) prepared by applicant for asylum supporting his or her claim.</li> </ul> <p>After the APRU Reviewing Attorney has examined a case, the Director, APRU makes the final decision to seek or not to seek INS review. If the Director decides to seek review, the case can be closed by (1) a grant of asylum either by INS or the Deputy Attorney General, or (2) upon consultation with INS, APRU decides not to pursue the case. If the Director decides not to seek review, the case is immediately closed out.</p> <p>1. APRU cases closed by a grant of asylum by either INS or the DAG.</p> <p style="padding-left: 40px;"><u>Disposition:</u> Transfer to the Washington National Records Center 1 year after case is closed. Destroy 3 years after case is closed.</p> <p>2. All other APRU cases.</p> <p style="padding-left: 40px;"><u>Disposition:</u> Transfer closed cases annually to the WNRC. Destroy 2 years after case is closed.</p>		