


REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO N1-60-91-2	DATE RECEIVED 12-3-90
1 FROM (Agency or establishment) Department of Justice		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
2 MAJOR SUBDIVISION Justice Management Division			
3 MINOR SUBDIVISION Systems Policy Staff			
4 NAME OF PERSON WITH WHOM TO CONFER Bernard W. Berglind	5 TELEPHONE EXT 514-6329	DATE 2/5/91	ARCHIVIST OF THE UNITED STATES 
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 11-28-90	C SIGNATURE OF AGENCY REPRESENTATIVE  Bernard W. Berglind	D TITLE Management Analyst, Systems Policy Staff/JMD
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p style="text-align: center;"><u>FINDING AIDS</u></p> <p><u>Subject finding aids</u> maintained by the former central files system, that refer to a general subject, i.e., bankruptcy, espionage, national defense, sabotage, security, etc. The alphabetically arranged 3x5 cards contain a description of the subject matter, date, assignment location and classification number, and date from approximately 1929 to 1974. Approximate volume: 180,000 cards.</p> <p><u>Disposition:</u> PERMANENT. Transfer immediately to the National Archives and Records Administration.</p>		

Copy sent to agency, NN-W, NNT 2/22/91