

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
		JOB NO	N1-60-91-3
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		DATE RECEIVED	8-19-91
1 FROM <i>(Agency or establishment)</i>		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION US Department of Justice		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Civil Division			
4 NAME OF PERSON WITH WHOM TO CONFER <i>Larry J. Easterling</i>		5 TELEPHONE EXT	DATE
6 CERTIFICATE OF AGENCY REPRESENTATIVE		307-0576	8/14/91
		ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
08-15-91	<i>Bernard W. Berglund</i> Bernard W. Berglund	OBDR Records Liaison, Systems Policy Staff, Justice Management Division

7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1	<p><u>Registers</u> (Incoming and Outgoing Correspondence (1910-1969))</p> <p>A. Record Books (Communications Received and Sent (1910-1959))</p> <p style="padding-left: 20px;">2NC Accession 060-63B0180, boxes 408-442</p> <p>B. Record Books (Communications Received and Sent (1959-1969))</p> <p style="padding-left: 20px;">2NC Accession 060-76A0604, boxes 1-5</p> <p>These records show no evidence of the functions of the creating office and have no substantive value. They are arranged chronologically and are in good condition.</p> <p>TEMPORARY. Dispose of immediately upon approval of this schedule.</p>		
2.	<p>Registers (Incoming and Outgoing Correspondence) 1970 and continuing. Volume: less than one cubic foot per year.</p> <p><u>Disposition: Temporary. Retire to the Federal Records Center upon accumulation of a minimum of one cubic foot. Destroy 20 years after date of latest entry.</u></p> <p style="text-align: center;">10</p> <p style="font-size: 1.2em; margin-top: 20px;"><i>Copies sent to agency, NNA, NN-W, NNT, NCF #2/2/92</i></p>		