

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-60-93-5</i>	
1 FROM (Agency or establishment) Department of Justice		DATE RECEIVED <i>11-13-92</i>	
2 MAJOR SUBDIVISION Civil Division		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION Commercial Litigation Branch, Ofc. of Foreign Litigation		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER <i>David Epstein</i> David Epstein	5 TELEPHONE 202-514-7455	DATE <i>1-10-94</i>	ARCHIVIST OF THE UNITED STATES <i>Cindy Huskamp Peterson</i>

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>11-06-92</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Bernard W. Berglund</i> Bernard W. Berglund	TITLE Records Officer, Systems Policy Staff, Justice Management Division
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1.	<p>DEPARTMENT OF JUSTICE, DUPLEX-NUMERIC CASE FILES: CLASS 200 - Inter-American Convention on Letters Rogatory and Additional Protocol.</p> <p>This classification covers the service of judicial documents in the territory of one contracting state that emanate from civil and commercial proceedings in another contracting state under the Inter-American Convention of Letters Rogatory and Additional Protocol. The Convention involves the United States and other members of the Organization of American States. The Department of Justice is designated as the Central Authority to transmit and process letters rogatory and to otherwise proceed in conformity with applicable provisions of the Convention and Additional Protocol.</p> <p><u>Disposition:</u> Transfer to WNRC one year after close of case. Destroy 5 years after close of case.</p>		

Copies sent to agency, NCF, NN-W, NNT 2/2/94