REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1 FROM (Agency or establishment)
Department of Justice

2 MAJOR SUBDIVISION
Office of the Deputy Attorney General
Office of the Associate Attorney General

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
Ronald J. Plavchan

5 TELEPHONE
514-2063

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[ ] is not required; [ ] is attached; or [ ] has been requested.

DATE SIGNATURE OF AGENCY REPRESENTATIVE
04-02-93 Bernard W. Bergland

TITLED Records Officer

7 ITEM NO

8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9 GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARA USE ONLY)

Unclassified records of the Deputy Attorney General, including Associate Deputy Attorneys General and special assistants, are authorized for disposition by NARA Job No. NCI-60-81-4, Items 1A and 1B. Disposition of unclassified records of the Associate Attorney General, including Deputy Associate Attorneys General and special assistants, is authorized by NARA Job No. NCI-60-84-5, Items 1A and 1B.

1. Classified records of the Deputy Attorney General, including Associate Deputy Attorneys General and special assistants.

Disposition: PERMANENT. Cut off at the end of individual's tenure. Transfer to the Washington National Records Center (WNRC) when no longer needed for active reference or one year after cutoff, whichever is sooner. Offer to the National Archives and Records Administration (NARA) 15 years after cutoff.

CERTIFIED TO NCI, NNT 4/10/93

AGENCY USE 4/9/95

STANDARD FORM 115 (REV. 3-91)
Prepared by NARA
36 CFR 1228
2. **Classified records of the Associate Attorney General, including Deputy Associate Attorneys General and special assistants.**

Disposition: PERMANENT. Cut off at the end of individual's tenure. Transfer to the WNRC when no longer needed for active reference or two years after cutoff, whichever is sooner. Offer to NARA 15 years after cutoff.

I concur in the change in transfer dates.

[Signature]

Departmental Records Officer

[Signature]

Archivist/Executive Secretariat

[Date]