

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-60-93-18</i>	DATE RECEIVED <i>9-3-93</i>
		NOTIFICATION TO AGENCY	
1 FROM (Agency or establishment) Department of Justice		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Antitrust Division			
3 MINOR SUBDIVISION Office of the Assistant Attorney General		DATE <i>10-24-94</i>	ARCHIVIST OF THE UNITED STATES <i>Cecilia Junkamp Petersen</i>
4 NAME OF PERSON WITH WHOM TO CONFER Mary Ann Berry <i>MAB</i>	5 TELEPHONE 514-4639		

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>09-02-93</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Bernard W. Berglund</i> Bernard W. Berglund	TITLE Records Officer
-------------------------	---	--------------------------

7. ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p><u>Records of Assistant Attorneys General and Deputy Assistant Attorneys General, Antitrust Division.</u></p> <p>Assistant Attorneys General. Alphabetical subject files consisting of correspondence, memoranda, and other working papers documenting program activities and projects relating to the responsibilities of the office. Estimated volume: Two cubic feet per year.</p> <p><u>Disposition:</u> PERMANENT. Cut off at the end of Assistant Attorney General tenure. Transfer to the Washington National Records Center when no longer needed for reference, or two years after cutoff, whichever is sooner. Transfer to the National Archives 15 years after cutoff.</p>		
2.	<p><u>Deputy Assistant Attorneys General.</u></p> <p>Alphabetical subject files consisting of correspondence, memoranda, and other working papers documenting program activities and projects relating to the responsibilities of the office. Est. Vol: Two CF per year.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION

JOB NUMBER

PAGE

2 OF 2

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
3.	<p><u>Disposition:</u> PERMANENT. Cut off at the end of Deputy Assistant Attorney General tenure. Transfer to the Washington National Records Center when no longer needed for reference, or two years after cutoff, whichever is sooner. Transfer to the National Archives 15 years after cutoff.</p> <p>NOTE: Nonrecord material, files covered by the General Records Schedule and routine administrative documentation interfiled in items 1 and 2 may be screened and destroyed during archival processing.</p> <p><u>Special Assistants.</u> Subject, reference and working files of Special Assistants to the AAG and/or DAAG.</p> <p><u>Disposition:</u> Temporary. Cut off at the end of the Special Assistant's tenure. Retire to the Washington National Records Center when no longer needed for reference, or two years after cutoff, whichever is sooner. Destroy 15 years after cutoff. NOTE: official records of the AAG/DAAG are to be filed in items 1 or 2 above, as appropriate.</p> <p>The Department of Justice concurs with NARA's addition of the "NOTE" in Item 2 and item 3, per conversation with Mary Ann Berry, Antitrust Division.</p> <p><i>Bernard W. Berglin</i> Bernard W. Berglin Records Officer August 18, 1994</p>		