

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
Department of Justice

2. MAJOR SUBDIVISION  
Office of the Solicitor General

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
*Carolyn M. Brammer*  
Carolyn M. Brammer *6/14/96*  
Executive Officer, OSG

5. TELEPHONE  
202-514-5507

LEAVE BLANK (NARA use only)

JOB NUMBER  
N1-60-96-6

DATE RECEIVED  
*06-17-96*

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE  
*10-14-97*

ARCHIVIST OF THE UNITED STATES  
*John W. Paul*

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE <i>06-17-96</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Bernard W. Berglund</i> Bernard W. Berglund	TITLE Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p><b><u>RECORDS OF THE SOLICITOR GENERAL</u></b></p> <p>The major functions of the Solicitor General's office are to: supervise the handling of Government litigation in the Supreme Court of the United States; determine in which cases the Government should seek Supreme Court review; assign the oral argument of all government cases, either to himself, to members of his staff, to attorneys in other divisions of the Justice Department, or to attorneys in other departments or agencies of the Federal Government; prepare pleadings and briefs for the Supreme Court; receive from the appellate sections of the Department of Justice recommendations on whether to appeal cases lost in the trial courts; review all cases lost by the Department in lower courts to determine whether they should be appealed to the next higher tribunal.</p>		

OCT 17 1997 *MNV* Copy to: Agency, NWDD, NWRW

**REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION**

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1.	<p><b><u>Files of the Solicitor General.</u></b> Includes subject, project, correspondence, court arguments and case matter files, speeches chronological files, etc. May also include schedules of daily activities, e.g. calendars and appointment books, and telephone logs.</p> <p><b><u>Disposition:</u></b> PERMANENT. Cut off at the end of each Solicitor General's tenure. Transfer to the Washington National Records Center when no longer needed for reference, or 2 years after cutoff, whichever is sooner. Transfer to the National Archives 15 years after cutoff.</p>		