

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>			JOB NUMBER NI-60-97-4		
To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408			DATE RECEIVED 7-22-97		
1 FROM (Agency or establishment) Department of Justice		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10			
2 MAJOR SUBDIVISION Office of the Inspector General					
3 MINOR SUBDIVISION					
4 NAME OF PERSON WITH WHOM TO CONFER Diana Gordon <i>Diana Gordon</i> 7/17/97		5 TELEPHONE 202-616-0646	DATE 8-12-97	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>	
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested					
DATE 07-17-97		SIGNATURE OF AGENCY REPRESENTATIVE <i>Bernard W. Berglund</i> Bernard W. Berglund		TITLE Records Officer	
7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION		9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)	
1	<p><b>Investigation Case Files.</b> Case files developed during investigations of known or alleged fraud, abuse, and irregularities or violations of laws and regulations. Cases relate to agency personnel and programs and operations administered or financed by the agency, including contractors and others having a relationship with the agency. This includes investigative files relating to employee and hotline complaints, and other miscellaneous complaint files. Files consist of investigative reports and related documents, such as correspondence, notes, attachments, and working papers.</p> <p>a. Record copy of case files of significant value because the case (1) attracts national media attention (2) results in a Congressional investigation OR (3) results in substantive changes to DOJ policies and procedures. Examples include the investigation of the "Good Old Boy Roundup"</p>				

and the investigation into the FBI crime lab  
Significant cases will be selected by the Department  
of Justice, Office of the Inspector General based on  
the criteria listed in this item

**Disposition:** PERMANENT Transfer to the  
Washington National Records Center one year after  
closing Transfer to the National Archives and  
Records Administration ten years after closing  
(Note Nonrecord material, records covered by the  
General Records Schedule, and other non-  
substantive records may be destroyed during  
archival processing )

b. Files containing information or allegations which  
are of an investigative nature but do not relate to a  
specific investigation Includes anonymous or  
vague allegations not warranting an investigation,  
matters referred to constituents or other agencies  
for handling, and support files providing general  
information which may prove useful in Inspector  
General investigations

**Disposition:** Transfer to the Washington National  
Records Center one year after closing Destroy  
five years after closing. (GRS/22/1a)

c. All other investigative case files not covered by  
items a and b

**Disposition:** Transfer to the Washington National  
Records Center one year after closing. Destroy ten  
years after closing (GRS/22/1b)