

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Department of Justice

2. MAJOR SUBDIVISION
Civil Rights Division

3. MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER **Diane C. Roberts**
5 TELEPHONE **202-514-3826**

LEAVE BLANK (NARA use only)

JOB NUMBER **NI-60-98-7**

DATE RECEIVED **5-12-98**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE **6-29-99** ARCHIVIST OF THE UNITED STATES **John W. Paul**

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE **May 8, 1998** SIGNATURE OF AGENCY REPRESENTATIVE **Bernard W. Berglund** TITLE **Records Officer**

ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p align="center">Class 207</p> <p align="center">Pattern & Practice of Police Misconduct</p> <p>This classification accommodates case files created under the "<u>Police Misconduct Provision</u>" of <u>Federal Civil Enforcement</u>. This law makes it unlawful for State or local law enforcement officers to engage in a pattern or practice of conduct that deprives persons of rights protected by the Constitution or laws of the United States. (42 U.S.C. § 14141). The types of conduct covered by this law can include, among other things, excessive force, discriminatory harassment, false arrests, coercive sexual conduct, and unlawful stops, searches or arrests. In order to be covered by this law, the misconduct must constitute a "pattern or practice"--it may not simply be an isolated incident.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 2 OF 2
7. ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p><u>Class 207 case files</u> contain FBI investigations, indictments, pleadings, briefs, memoranda, general correspondence, and when applicable, printed copies of email and word processing documents described in Item 2.</p> <p>A. Multi-section case files and related enclosures.</p> <p><u>Disposition</u>: PERMANENT. Transfer to the Washington National Records Center (WNRC) one year after close of case. Transfer to the National Archives 10 ³⁰ years after close of case.</p> <p>B. Single-section case files and related enclosures.</p> <p><u>Disposition</u>: TEMPORARY. Transfer to the WNRC one year after close of case. Destroy 10 years after close of case.</p>		
2.	<p><u>Electronic version of email messages and word processing documents</u>. Records created and received via electronic systems that support individual Class 206 case file actions will be copied to paper. Email messages include message text, attachments, drafts, and transmission and receipt data. The process described in Item 1 above is the recordkeeping system.</p> <p><u>Disposition</u>: Delete after copying to paper and placement in the recordkeeping system.</p>		

*OK per B. Berglund
6/16/99*