

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

**TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Justice

2. MAJOR SUBDIVISION
Civil Rights Division

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Anne R. Clarke

5. TEL EXT
4126

6. CERTIFICATE OF AGENCY REPRESENTATIVE

LEAVE BLANK	
DATE RECEIVED JUL 29 1975	JOB NO WITHDRAWN
NC - 60-76-3	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
(Date)	Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 9 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

Jul 21, 1975

Date

Robert M. Zahn
Robert M. Zahn

(Signature of Agency Representative)

**Acting Chief,
Directives & Records Management Unit**

(Title)

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>The Central File of the Department of Justice consists, in relevant part, of the records pertaining to matters and cases assigned to the Civil Rights Section of the Criminal Division (1939-57) and the Civil Rights Division (1957 on). These records include (1) correspondence and memoranda, (2) court documents, (3) investigative reports, (4) working papers, and (5) miscellaneous materials relevant to the case or matter.</p> <p>This schedule provides for the disposal (preceded by official notice to the Civil Rights Division) of the records of the Department of Justice in the following classes:</p> <p>1. DESTROY 10 YEARS AFTER CLOSING: General Files</p> <p><u>Exception:</u> those files designated as worthy of permanent retention because of archival interest. Such files should be retained permanently.</p>		

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Date	(Signature of Agency Representative)	(Title)	
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	CLASS 50: PEONAGE 50-0 50-017-District # 50-District # -0 CLASS 84: EXTORTION 84-0 84-017-District # 84-District # -0 CLASS 93: HABEAS CORPUS 93-1-0 93-2-0 93-3-0 CLASS 95: MISCELLANEOUS CRIMINAL 95-0 95-017-District # 95-District # -0 CLASS 144: CIVIL RIGHTS 144-0 144-017-District # 144-District # -0 144-06-1 144-06-2		

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		10. ACTION TAKEN
	<p>CLASS 166: VOTING RIGHTS 166-0 166-017-District# 166-District # -0</p> <p>CLASS 167: PUBLIC ACCOMMODATIONS 167-0 167-017-District # 167-District # -0</p> <p>CLASS 168: PUBLIC FACILITIES 168-0 168-017-District # 168-District # -0</p> <p>CLASS 169: DESEGREGATION OF PUBLIC SCHOOLS 169-0 169-017-District # 169-District # -0</p> <p>CLASS 170: EQUAL EMPLOYMENT OPPORTUNITY 170-0 170-017-District # 170-District # -0</p> <p>CLASS 171: NONDISCRIMINATION IN FEDERALLY ASSISTED PROGRAMS; MISCELLANEOUS DISCRIMINATION MATTERS.</p>	

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	171-0 171-017-District # 171-District # -0 171-Letter/#-0 CLASS 173: JURY DISCRIMINATION 173-0 173-017-District # 173-District # -0-1 (General) CLASS 174: MILITARY VOTING DISCRIMINATION 174-0 174-017-District # 174-District # -0 CLASS 175: FAIR HOUSING 175-0 175-017-District # 175-District # -0 CLASS 180: INDIAN RIGHTS 180-0 180-017-District # 180-District # -0		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
2.	<p>DESTROY 15 YEARS AFTER CLOSING</p> <p><u>Exception:</u> Those files designated as worthy of permanent retention because of archival interest. Such files should be retained permanently.</p> <p>CLASS 50: PEONAGE 50-District #-NS</p> <p>CLASS 84: EXTORTION 84-District #-NS</p> <p>CLASS 93: HABEAS CORPUS 93-1-NS 93-2-NS 93-3-NS</p> <p>CLASS 95: MISCELLANEOUS CRIMINAL 95-District #-NS</p> <p>CLASS 144: CIVIL RIGHTS 144-District #-NS 144-100-District #-NS 144-100-01 144-100-0 144-100-District #-0</p>		

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	144-100-District # 144-100-012 144-101-0 144-101-District # -0 144-101-District # -NS 144-102-District # -0 144-102-District # -NS 144-103-#-0 144-103-#-NS 144-104-District # -0 144-104-District # -NS 144-01-5-0 CLASS 146: WORLD WAR II (KU KLUX KLAN) 146-400-1-NS 146-400-NS 146-7-5107 CLASS 166: VOTING RIGHTS 166-District #-NS 166-0-# 166-012-1 166-012-2 166-012-3 CLASS 167: PUBLIC ACCOMMODATIONS		

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	<p>167-District #-NS 167-012-1 167-012-2</p> <p>CLASS 168: PUBLIC FACILITIES 168-District #-NS 168-012-1</p> <p>CLASS 169: SCHOOL DESEGREGATION 169-District #-NS</p> <p>CLASS 170: EQUAL EMPLOYMENT OPPORTUNITY 170-District #-NS</p> <p>CLASS 171: NONDISCRIMINATION IN FEDERALLY ASSISTED PROGRAMS 171-District #-NS 171-Letter/#-1 171-Letter/#-2 171-Letter/#-04 171-Letter/#-012</p> <p>CLASS 173: JURY DISCRIMINATION 173-District #-0-2 173-District #-0-3 173-101-3</p>	10. ACTION TAKEN

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	<p>173-102-3 173-103-3 173-104-3 173-105-3 173-106-3 173-107-3 173-108-3 173-109-3 173-110-3</p> <p>CLASS 174: MILITARY VOTING DISCRIMINATION 174-District #-NS</p> <p>CLASS 175: FAIR HOUSING 175-District #-NS</p> <p>CLASS 180: INDIAN RIGHTS 180-District #-NS</p> <p>3. FILES TO BE PERMANENTLY MAINTAINED</p> <p>Certain special sub-classes have been established for each class of DJ files which provide a vital, chronological record of Departmental policy-making. An example is the 012 special file series entitled "policy and procedure".</p>	10. ACTION TAKEN

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	<p>The voting rights file in this series, 166-012, enables one to examine the development of DJ policy in this historical area of civil rights by reference to a central file.</p> <p>The special files are modest in size and constitute an important centralized reference tool; therefore, they should be preserved permanently on grounds of archival interest.</p> <p>The following special sub-classes should be permanently retained for each of the civil rights classes*:</p> <ul style="list-style-type: none"> Class - 01 (legislation) 02 (Circulars) 03 (Cooperation, Coordination, conference) 04 (Executive orders, Presidential proclamations) 06 (Reports and data) 012 (Policy and procedure) 016 (Definitions and interpretations of the Law) <p>*144, 146, 166, 167, 168, 169, 170, 171, 173, 174, 175, 180, 50, 84, 93, 95</p>		