

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

NOV 15 1978

LEAVE BLANK	
JOB NO NO 1 60 29 1	
DATE RECEIVED NOV 16 1978	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>11-20-78</i> Date	<i>James B. [Signature]</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Justice

2. MAJOR SUBDIVISION
Office of Management & Finance

3. MINOR SUBDIVISION
Records Maint & Disp Sect./RMG/APMS

4. NAME OF PERSON WITH WHOM TO CONFER
Bernard W. Berglind

5. TEL EXT
633-4256

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE 11-3-78	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Robert M. Yahn</i> Robert M. Yahn	E. TITLE Chief, Records Maintenance & Disposition Section, Records Management Group, APMS/OMF
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	All recordation, including index or other docketing records, relating to a person's investigation, arrest, indictment or information, trial, finding of guilty, and dismissal and discharge, pursuant to the Controlled Substances Act, Title 21, U.S.C., Section 844(b)(2), Department of Justice Order DOJ 2710.7B, and certified court orders which require expungement of the above recordation. In the event that multiple subjects/defendants are contained in record material, only the recordation of the subject/defendant designated by a certified court order will be expunged. Recordation under this act applies to that contained in U. S. Attorneys' offices; the caseload information reporting systems maintained by the Office of Management & Finance; and to the records of the headquarters and field offices of the Criminal Division, the United States Marshals Service, the Federal Bureau of Investigation and the Drug Enforcement Administration. DESTROY IN ACCORDANCE WITH A CERTIFIED COURT ORDER OF A FEDERAL DISTRICT COURT.		