

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

REMOVED 10 MAR 1979

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
U.S. Department of Justice

2. MAJOR SUBDIVISION
Office of Management and Finance

3. MINOR SUBDIVISION
Exec. Asst. to the Asst. Atty. Gen. for Admin.

4. NAME OF PERSON WITH WHOM TO CONFER
Joseph A. Sanches
Joseph A. Sanches

5. TEL EXT
633-2863

LEAVE BLANK

JOB NO

NCL-60-79-4

DATE RECEIVED

3-16-79

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

3-20-79 *James B. Rhoads*
Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE
3/15/79

D. SIGNATURE OF AGENCY REPRESENTATIVE
Robert M. Yann
Robert M. Yann

E. TITLE
Chief, Record Maintenance and Disposition Section (RMG/APMS/OMF)

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p><u>BACKGROUND.</u></p> <p>The following advisory bodies have been established pursuant to Section 9(c) of the Federal Advisory Committee Act of 1972 (P.L. 92-463, October 6, 1972, 86 Stat. 770):</p> <ul style="list-style-type: none"> a. The Committee on Selection of Federal Judicial Officers was established on July 22, 1977, under Executive Order 11992. Upon the request of the President, it conducts inquiries to identify persons who may be qualified to serve as Federal judicial officers, other than United States Circuit Judges or District Judges, and conducts investigations of those persons to determine their qualifications. b. The United States Circuit Judge Nominating Commission was established on July 22, 1977, under Executive Order 12059. It is composed of 13 panels which, upon request of the President, recommend qualified individuals for nomination to serve as United States Circuit Judges. c. The Judicial Nominating Commission for the District of Puerto Rico was established on February 15, 1979, under Executive Order 12084. Upon the request of the President, it recommends qualified individuals for nomination to serve as District Court Judges for the District of Puerto Rico. 		<i>4 items</i>

STANDARD FORM 115
 Revised April, 1975
 Prescribed by General Services Administration
 FPMR (41 CFR) 101-11.4

Copies Sent to Agency & NNF: 3-22-79 RW

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF
2 of 2

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>The Department of Justice has been directed to provide administrative support for the above advisory bodies and, therefore, is responsible for assisting with the establishment and implementation of records disposition policy.</p> <p>1. <u>Records of individuals considered by panels of these advisory bodies but not among the final five candidates selected.</u></p> <p>a. Briefs, legal opinions and other written documents authored by the applicant.</p> <p><u>Disposition:</u> Return to applicant upon submission of the panel's report to the President.</p> <p>b. Personal questionnaires and letters from or about the applicant.</p> <p><u>Disposition:</u> The panel chairperson will destroy these upon submission of the panel's report to the President.</p> <p>2. <u>Records of individuals selected as the five final candidates.</u></p> <p>a. Briefs, legal opinions and other written documents authored by the applicant.</p> <p><u>Disposition:</u> Return to applicant upon submission of the panel's report to the President.</p> <p>b. Personal questionnaires and letters from or about the applicant.</p> <p><u>Disposition:</u> Forward to the Office of the Associate Attorney General in the Department of Justice, Washington, DC for inclusion in Federal judiciary appointment and candidate files maintained there.</p>		

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