

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Justice

2. MAJOR SUBDIVISION
Criminal Division

3. MINOR SUBDIVISION
Organized Crime & Racketeering Section

4. NAME OF PERSON WITH WHOM TO CONFER
David Margolis

5. TEL EXT
633-3516

| | |
|---|--|
| LEAVE BLANK | |
| JOB NO NC1-60-79-6 | |
| DATE RECEIVED 4-17-79 | |
| NOTIFICATION TO AGENCY | |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10 | |
| 5-9-79 Date | <i>James B. Schade</i> Archivist of the United States |

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

| | | |
|--------------------|--|---|
| C. DATE 4-16-79 | D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Robert M. Yahn</i> ROBERT M. YAHN | E. TITLE Chief, Records Maintenance and Disposition Section, Records Management Group/APMS/OMF |
|--------------------|--|---|

| 7. ITEM NO | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO | 10. ACTION TAKEN |
|------------|---|---------------------|------------------|
| 1 | The Organized Crime & Racketeering Section supervises efforts of the Criminal Division against organized crime, and oversees enforcement of statutes often associated with racketeering activities that have been a major source of revenue for the crime syndicates. This includes specific supervisory authority over the extortionate credit provisions of the Consumer Credit Protection Act of 1968, the Gambling Devices Act of 1962, the Organized Crime Control Act of 1970 and other laws relating to gambling, extortion, bribery, racketeering and liquor control. Request to dispose of the Organized Crime & Racketeering Section File Checkout System. (See attached Privacy Act Notice of this system, CRM-011) | | 3 items |

*Sent to MAF, MWR, & Agency
5-11-79 mjs*

Request for Records Disposition Authority - Continuation

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|---------------|--|---------------------------|---------------------|
| 2 | <p>This automated system was developed to maintain a log of file removals and returns by Section personnel and includes the following data elements:</p> <ul style="list-style-type: none"> a) File number or subject matter b) Borrower c) Date borrowed d) Date returned <p>Implemented in 1972, this system gradually fell into disuse, with the last record added in April 1978. It therefore fails to provide a comprehensive log and is thus of no current or historical value. Furthermore, the filing system for which it was used is being merged with the central filing system for the Division, and this system is not compatible with the Division's system for logging file removals and returns.</p> <p>The data is maintained on magnetic tape and references a total of only 2,310 transactions.</p> <p style="text-align: center;">DISPOSITION: DESTROY IMMEDIATELY</p> <p>Request to dispose of the Organized Crime & Racketeering Section Information Management System. (See attached Privacy Act Notice of this system, CRM-013)</p> <p>This statistical report of typist productivity factors was automatically generated by the ADP input equipment used by the Organized Crime Section from late 1972 until January 1979. The data was not useful in the format provided, and hence the system operator routinely deleted the file as soon as it was generated. Thus there are neither hard copies nor machine readable records in existence for this system. No further records are being generated.</p> <p style="text-align: center;">DISPOSITION: DESTROY IMMEDIATELY</p> | | |

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|---------------|--|---------------------------|---------------------|
| 3 | <p>Request to dispose of the Intelligence Unit's Visitor Pass System (See attached Privacy Act Notice of this system, CRM-015)</p> <p>This manual system was used by the Intelligence Unit during the Mid-70's, and was last utilized prior to 1978. Data elements included:</p> <ul style="list-style-type: none"> a) Visitor's name/id b) Date and time of visit c) Time of departure d) Employee visited e) Purpose of meeting <p>Although it was intended to refile this system alpha by visitor name, to this date it remains chronological by date of visit and is therefore not a system of records.</p> <p>With the Division's decision to terminate the function of the Intelligence Unit and reassign its personnel elsewhere, there is no current or historical need to retain these records. Note that items a, b, and d above are recorded by building security whenever a non-federal-government employee enters the building. It should be noted that in the course of disbanding the Unit, the "shoe-box" containing this system has been misplaced and may in fact have been destroyed.</p> <p>DISPOSITION: DESTROY IMMEDIATELY IF FOUND</p> | | |